

The Potter Township Supervisors held their monthly Business Meeting on Wednesday, December 8, 2021 at the Potter Township Municipal Bldg. & on Zoom. Ms. Matsco called the meeting to order at 6:01 pm & led the Pledge of Allegiance.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar

Solicitor: Garen Fedeles

Engineer: Dan Sell

Secretary: Linda McCoy

Visitors: Bill Winkle, Jim Harcar, Shannon Debes, Mark Summerville, Lauren Patton

MEETINGS:

Nov 18 – Mr. Cwynar attended the Central Valley School District Board Meeting

Nov 30 – Executive Session w/ Atty. Fedeles, Ms. Matsco, Mr. Shamp & Mr. Cwynar re: personnel

Dec 2 – Mr. Cwynar attended the Central Valley School District Reorganization Meeting

MOTION TO APPROVE THE MINUTES OF THE REGULAR BUSINESS MEETING HELD ON NOVEMBER 10, 2021.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

MOTION TO APPROVE THE MINUTES OF THE WORK SESSION HELD ON DECEMBER 1, 2021.

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED

CITIZENS:

Ms. Debes stated that Shell held its 2nd Virtual Community Meeting on November 16th.

She also gave the following updates:

The current steam blows are done / There will be flaring in the first quarter of 2022 / In mid-January there will be steam blows in the poly unit.

Mr. Harcar talked to the Board about adopting the County's 2021 Hazard Mitigation Plan through Resolution. Ms. Matsco asked if it dealt with slides and flooding for the Township and Mr. Harcar replied that the Plan is mostly for larger issues such as tornados and major flooding.

MOTION TO APPROVE RESOLUTION 10-2021 A MUNICIPAL ADOPTION RESOLUTION FOR THE BEAVER COUNTY 2021 HAZARD MITIGATION PLAN.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

OLD BUSINESS: No old business

NEW BUSINESS:

Motion to appoint Rebecca Matsco as temporary Chairwoman for the Organization Meeting on January 3, 2022.

MOTION: Earl Shamp

SECOND: Al Cwynar

ABSTAIN: Rebecca Matsco

MOTION CARRIED

Motion to appoint Linda McCoy as temporary Secretary for the Organization Meeting on January 3, 2022.

MOTION: Al Cwynar

SECOND: Earl Shamp

NAY: Rebecca Matsco

MOTION CARRIED

RESOLUTION NO. 8-2021, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA, APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE MUNICIPAL GOVERNMENT, HEREINAFTER SET FORTH, DURING THE YEAR 2022.

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED

RESOLUTION NO. 9-2021, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA LEVYING A TAX FOR THE YEAR OF 2022 ON EACH DOLLAR OF ASSESSED VALUATION OF TAXABLE REAL PROPERTY AND SETTING DISCOUNTS AND PENALTIES ON COLLECTION THEREOF.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

MOTION TO PURCHASE RE TAX COLLECTION SOFTWARE FROM RAK FOR A COST OF \$360/YEAR FOR THE SOFTWARE AND \$260 EACH FOR TWO YEARS OF HISTORICAL DATA – COSTS TO BE SHARED WITH CENTRAL VALLEY SCHOOL DISTRICT.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

MOTION TO APPROVE AND SIGN THE 2022 BEAVER COUNTY HUMANE SOCIETY CONTRACT. Their fees will be \$300/month.

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED

SOLICITOR'S REPORT:

There was another discussion between the Board and Atty. Fedeles regarding a proposed 'Quality of Life' ordinance for the Twp. with Ms. Matsco stating that there may be other avenues, Mr. Shamp stating the Township needs the ability to condemn property and Mr. Cwynar stating that talks are ongoing. Atty. Fedeles said the Township could possibly use MDIA for any building code structural or safety issues on properties in the Township.

Atty. Fedeles stated that the County has not yet decided on a tax map for the border issue between Potter and Center.

ENGINEER'S REPORT: No report

PLANNING COMMISSION: No report

FIRE DEPARTMENT:

Ms. McCoy reported for the Fire Department:

- The Fire Department is hosting the Beaver County Firefighters Assoc. meeting tonight in their building for the first time – all fire departments in the County are invited. In the past, the meetings have been held at the 911 Center in Ambridge – they are now trying to hold the meetings in different fire departments.
- The new radios are on order.
- The Fire Department thanks the Board for the use of the Township building for their Wine Tasting which was a huge success.

ROAD DEPARTMENT:

Mr. Shamp reported that the Road Dept. is waiting on delivery of the new Kubota RTV. They are working on the Rocky Bend Park restrooms which are now heated.

POLICE DEPARTMENT: No report

REAL ESTATE TAX COLLECTOR:

Vicky Leininger submitted the 2021 November Real Estate Tax Report to the Supervisors.

TREASURER'S REPORT:

The balance in the General Fund Account is	\$6,135,075.36	Bills for this account totaled \$43,247.32 \$171,392.00 of this is MDIA permit fees
The balance in the State Liquid Fuels Account is	\$12,588.67	There were no bills for this account
The balance in the Capital Equipment Account is	\$52,082.21	There were no bills for this account
The balance in the Escrow Money Account is	\$129,618.24	There were no bills for this account
The balance in the Public Safety Account is	\$1,639,494.00	Bills for this account totaled \$9,144.98
The balance in the DCNR Grant Fund Account is	\$75,149.20	There were no bills for this account
The balance in the Recreation Board Account	\$446.48	There were no bills for this account

A motion is needed to approve the Treasurer's Report and pay the bills for the month of December.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

ANNOUNCEMENTS:

- The Planning Commission will not meet in December unless needed.
- The Recreation Board has cancelled Christmas Bingo.
- The Township Office will be closed from December 24, 2021 to December 31, 2021 for the holidays.
- The Supervisors' Organization Meeting will be held Monday, January 3, 2022 at 6:00pm with a Regular Business Meeting to follow.
- The Township Municipal Office will be closed Monday, January 17th in observance of Martin Luther King Jr. Day.
- The Supervisors will hold a Work Session on Wednesday, February 2nd at 6:00 pm.
- The Supervisors' next Business Meeting will be held Wednesday, February 10th at 6:00pm.

MERRY CHRISTMAS AND HAPPY NEW YEAR EVERYONE!

THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 6:30 PM

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED

Respectfully Submitted,

Linda McCoy, Secretary