

The Potter Township Supervisors held a Regular Business Meeting on Wednesday, December 9, 2020 at the Potter Township Municipal Building and on ZOOM. Ms. Rebecca Matsco called the meeting to order at 6:06 pm and led the Salute to the Flag.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar

Engineer: Dan Sell

Secretary: Linda McCoy

Visitors: Mark Summerville & on ZOOM: Tim Wetzal, Lauren Patton, Shannon Debes, Casey Harrington, Dave Conti

MEETINGS:

11/12 – The Board had an update call with Shell.

12/09 – The Board met with Atty. Garen Fedeles at 4:30 pm regarding his proposal for Solicitor for Potter Township.

12/09 – The Board met in Executive Session with Atty. Neva Stotler at 5:00 pm.

MOTION TO APPROVE THE MINUTES OF THE REGULAR BUSINESS MEETING HELD ON NOVEMBER 11, 2020.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

CITIZENS: Mr. Summerville talked with Ms. Debes regarding mud on the road near the Shell site last weekend. Ms. Debes stated that all entrances and exits to the site will be paved by the end of the week to help with that issue.

Mr. Conti stated that the pipeline work has slowed down for the winter and all pipe is in the ground. There will be some steep slope activity – all hand tooled and no heavy equipment. There will be drones in the air for right of way baseline monitoring and approximately every two weeks after that - all land owners have been notified. There will be a micro piles/steep slope report from Joe Boward around the end of January.

OLD BUSINESS:

MOTION TO EXTEND THE DECLARATION OF DISASTER EMERGENCY IN POTTER TOWNSHIP UNTIL MARCH 31, 2021.

The Board had initially declared the existence of a Disaster Emergency in Potter Township on March 24, 2020.

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED

NEW BUSINESS:

MOTION TO APPOINT REBECCA MATSCO AS CHAIRWOMAN FOR THE ORGANIZATION MEETING ON JANUARY 4, 2021.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

MOTION TO APPOINT LINDA MCCOY AS TEMPORARY SECRETARY FOR THE ORGANIZATION MEETING ON JANUARY 4, 2021.

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED

MOTION TO PASS RESOLUTION NO. 8-2020, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA, APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE MUNICIPAL GOVERNMENT, HEREINAFTER SET FORTH, DURING THE YEAR 2021.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

MOTION TO PASS RESOLUTION NO. 9-2020, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA LEVYING A TAX FOR THE YEAR OF 2021 ON EACH DOLLAR OF ASSESSED VALUATION OF TAXABLE REAL PROPERTY AND SETTING DISCOUNTS AND PENALTIES ON COLLECTION THEREOF.

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED

MOTION TO PASS RESOLUTION NO. 10-2020, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA APPROVING A FOUR-YEAR COLLECTIVE BARGAINING AGREEMENT BETWEEN POTTER TOWNSHIP AND THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL NO. 66 (REPRESENTING ROAD DEPARTMENT EMPLOYEES) BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2024.

MOTION: Earl Shamp

SECOND: Rebecca Matsco

ABSTAINED: Al Cwynar MOTION CARRIED

ENGINEER'S REPORT:

- Montgomery Ridge - WEI provided feedback on the draft developer's agreement and the stormwater BMP agreement.
- 2020 Paving Program – WEI has completed their review of the documentation provided by Shield's Paving to close out the project and recommend payment be made. The Board let Mr. Conti know that the \$81.77 cost to pave the road near the pipeline crossing will be covered by the Township. Mr. Conti thanked the Board.

PLANNING COMMISSION: No report.

FIRE DEPARTMENT: The Department's annual Christmas party has been cancelled due to COVID. At the last Township Work Session, Jim Gabel thanked the Board for the \$50,000 Allocation to the Department which represents 1% of the EIT collected in 2020 from Shell employees. The funds will be used for building maintenance.

ROAD DEPARTMENT:

- The 2020 paving project is completed
- Justin will leave the Rocky Bend Preserve gate locked on days that he needs to plow snow
- Justin has been busy moving the Speed Alert Trailer around the Township

REAL ESTATE TAX COLLECTOR:

Vicky Leininger submitted the 2020 November Real Estate Tax Report to the Supervisors.

TREASURER'S REPORT:

- | | | | |
|----------------------|-------------------------------|----------------|--|
| • The balance in the | General Fund Account is | \$2,779,405.90 | Bills for this account totaled \$543,743.36 |
| • The balance in the | State Liquid Fuels Account is | \$9,886.65 | Bills for this account totaled \$1,281.60 |
| • The balance in the | Capital Equipment Account is | \$52,017.56 | There were no bills for this account |
| • The balance in the | Escrow Money Account is | \$112,454.74 | There were no bills for this account |
| • The balance in the | Wage Tax Account is | \$61,401.41 | There were no bills for this account |
| • The balance in the | Public Safety Account is | \$1,747,043.83 | Bills for this account totaled \$9,144.98 |
| • The balance in the | DCNR Grant Fund Account is | \$75,055.93 | There were no bills for this account |
| • The balance in the | Money Market Fund is | \$4,234,969.55 | There were no bills for this account
\$465,837.00 of this is MDIA permit fees |
| • The balance in the | Recreation Board Account | \$446.48 | There were no bills for this account |

A motion is needed to approve the Treasurer's Report and pay the bills for the month of December.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

ANNOUNCEMENTS:

The Planning Commission will not meet in December unless needed.

The Township Office will be closed from December 28, 2020 to December 31, 2020 for the holidays.

The Supervisors will hold a Work Session on Monday, January 4, 2021 at 4:30pm directly before their Organization Meeting.

The Supervisors' Organization Meeting will be held Monday, January 4, 2021 at 6:00pm with a Regular Business Meeting to follow.

The Township Municipal Office will be closed Monday, January 18th in observance of Martin Luther King Jr. Day.

The Supervisors' next Business Meeting will be held Wednesday, February 10, 2021 at 6:00pm.

THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 6:28 PM.

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED

Respectfully Submitted,

Linda McCoy, Secretary

MERRY CHRISTMAS AND HAPPY NEW YEAR EVERYONE!