

The Potter Township Supervisors held their monthly Business Meeting on Wednesday, February 10, 2021 at the Potter Township Municipal Building and on ZOOM. Ms. Matsco called the meeting to order at 6:06 pm and led the Pledge of Allegiance.

**In attendance were:**

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar

Engineer: Dan Sell

Secretary: Linda McCoy

Visitors: Atty. Neva Stotler, Mark Summerville, Ron Robinson, Mark & Carolyn Czarnecki, and on ZOOM - Shannon Debes, Dave Conti, Tim Wetzell & Ben Moebius (court stenographer for the Public Hearing)

**A PUBLIC HEARING WAS HELD PRIOR TO THE BUSINESS MEETING CONCERNING THE ENACTMENT OF ORDINANCE 146, AN ORDINANCE AMENDING ORDINANCE NO. 133, CHAPTER 210, ZONING, ARTICLE II, DISTRICT REGULATIONS, SECTION 210-21, LOT AND YARD REQUIREMENTS, TO REVISE THE FRONT YARD SET BACK IN THE MIXED-USE DISTRICT AND DIRECTING THAT ALL INCONSISTENT CODE REFERENCES ARE HEREIN REVISED, AND PROVIDING FOR SEVERABILITY AND REPEAL OF PRIOR INCONSISTENT ORDINANCES.**

Atty. Stotler explained the reason for the zoning amendment was properties straddling two municipalities with different zoning codes for front yard set-backs and the need to make them consistent.

*The Public Hearing will be continued at next week's regular meeting to be held on February 17, 2021 at 6:00PM.*

**MEETINGS:** Jan 21 – Ms. Matsco, Mr. Shamp & Mr. Cwynar met with Atty. Stotler regarding litigation.

**MOTION TO APPROVE THE MINUTES OF THE REGULAR BUSINESS MEETING HELD ON JANUARY 4, 2021.**

**MOTION: Al Cwynar**

**SECOND: Earl Shamp**

**MOTION CARRIED**

**CITIZENS:**

Mr. Summerville raised two issues he wanted to discuss:

- 1) Concerns about MWAA and the ability to provide water to the Township when there are water leaks – the Board discussed conversations they have had with MWAA – Mr. Shamp stated that a study by MWAA was completed and they are looking at two locations for another tank in Raccoon Twp. Mr. Shamp also stated that he was open to the Township contributing to a new tank and recommended property in Potter Twp. Ms. Matsco suggested that the Township can come in as a partner and the Board agreed that any contributions from the Township would not go towards updating water lines in Aliquippa. Mr. Cwynar recommended that the Township wait to see what MWAA offers first. Ms. Matsco said that the land in Potter can be offered as match money for a grant.
- 2) Mr. Summerville noted that there have been more than the usual amount of coyotes this year in the Township and they are coming very close to residences. A discussion was had with the Board on the legality of killing the coyotes on your property. Ms. McCoy will reach out to Matt Kramer from the PA Game Commission for an answer.

Mr. Conti stated that the final pipeline report from Garvin Boward Beitko Engineering will be coming soon. He also stated that they are monitoring erosion on Mowry Road.

**OLD BUSINESS:**

**MOTION TO ADVERTISE THE BUSINESS MEETING FOR FEBRUARY 17, 2021.**

**MOTION: Al Cwynar**

**SECOND: Earl Shamp**

**MOTION CARRIED**

**NEW BUSINESS:** No new business

**ENGINEER'S REPORT:**

- Mr. Sell visited the Rettop Development site last Tuesday. It was stated that the headwall culvert on the site is different from the plan. A discussion was had on what type of head wall / end wall to use that would be accepted by Penn Dot as an equivalent to concrete. Mr. Shamp explained the use of plastic can be easily removed/replaced. Mr. Sell stated that he will accept docs from Penn Dot that plastic is an equivalent.

- Mr. Robinson asked Mr. Sell to provide Rettop with berm requirements for their paving company. The current Township Ordinance states 'varies' and needs clarified. Mr. Robinson will have the paver submit this question to Mr. Sell in an email.

- Ms. Stotler said that the following items will come soon: Sanitary Agreement / Escrow Calculations / ROW Agreement / Draft Resolution w/ Conditions. Ms. Stotler stated that the pipes, end walls & head walls should all be in the ROW and not on private property.

- Mr. Robinson asked if a bond will be required as the public improvements are not complete and if so, Mr. Shamp asked if an irrevocable letter of credit would be okay and Ms. Stotler said yes.

- Mr. Shamp asked if the covenants were done and Ms. Stotler said not yet.

- Ms. Matsco had a discussion with Mr. Sell regarding a CDBG grant for ADA compliant items at the blending barn at Rocky Bend to help offset the Township's match with their DCNR grant. Mr. Sell stated that the County usually wants to do the bidding – which Ms. Matsco said is not what the Township desires. Ms. Sell said the deadline is March 31<sup>st</sup>. The Board will revisit this.

**PLANNING COMMISSION:** No report.

**FIRE DEPARTMENT:** Ms. Matsco stated that the Fire Department's Soup Sale is February 27<sup>th</sup> and Spring Food Tickets are available for purchase now. The Fire Dept. is also hoping to hold more events in 2021.

**ROAD DEPARTMENT:** No report.

**POLICE DEPARTMENT:** The CTPD provided a patrol list to the Board.

**REAL ESTATE TAX COLLECTOR:**

Vicky Leininger submitted the 2020 December and 2021 January Real Estate Tax Reports to the Supervisors.

**TREASURER'S REPORT:**

The balance in the	General Fund Account is	\$2,868,246.98	Bills for this account totaled \$4,212,883.09
			\$361,025.00 of this is MDIA permit fees
The balance in the	State Liquid Fuels Account is	\$5,634.10	Bills for this account totaled \$4,255.81
The balance in the	Capital Equipment Account is	\$52,034.99	There were no bills for this account
The balance in the	Escrow Money Account is	\$112,454.74	There were no bills for this account
The balance in the	Public Safety Account is	\$1,729,339.63	Bills for this account totaled \$9,144.98
The balance in the	DCNR Grant Fund Account is	\$75,081.08	There were no bills for this account
The balance in the	Recreation Board Account	\$446.48	There were no bills for this account

A motion is needed to approve the Treasurer's Report and pay the bills for the month of February.

**MOTION: Earl Shamp**

**SECOND: Al Cwynar**

**MOTION CARRIED**

**ANNOUNCEMENTS:**

- The Township office will be closed on Monday, February 15<sup>th</sup> for Presidents Day
- The next Regular Business Meeting is scheduled for Wednesday, February 17, 2021.
- The Planning Commission will meet on Thursday, February 18<sup>th</sup> at 7:00 pm.
- The Supervisors will hold a Work Session on Wednesday, March 3<sup>rd</sup> at 6:00 pm.
- The Supervisors will hold a Regular Business Meeting on Wednesday, March 10<sup>th</sup> at 6:00 pm

**THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 7:13 PM.**

**MOTION: Al Cwynar**

**SECOND: Earl Shamp**

**MOTION CARRIED**

**Respectfully Submitted,**

**Linda McCoy, Secretary**