

**The Potter Township Supervisors held their monthly Work Session on Wednesday, February 2, 2022 at the Potter Township Municipal Building. Ms. Matsco called the meeting to order at 6:00 pm.**

**In attendance were:**

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar

Secretary: Linda McCoy

The Board discussed opening the Municipal Building as a 'warming center' for residents in case of an area wide power outage due to the upcoming ice & snow storm

The Board discussed getting a title certification for the Rocky Bend parcel

Discussion on Rocky Bend Blending Barn #1 & #2 – Lead-Based Paint Remediation Bid Doc Prep

Discussion on the Township 2021 Audit Contract with J. Martin & Assoc.

Discussion on request from Percheron Excess Maintenance Agreement Extension to June 30, 2022

Discussion on new Township Website

Discussion on changing the format of the Township Newsletter

Discussion on reviewing and updating the Township Employee Handbook

Discussion on Hall Rentals for February and March and meetings of the Board

Discussion on purchasing grapple attachments for the Road Department skid steer

Payment of early bills

**THERE BEING NO FURTHER DISCUSSION THE WORK SESSION ADJOURNED**

**Respectfully Submitted,**

**Linda McCoy, Secretary**