

BUSINESS MEETING MINUTES
January 3, 2023

REGULAR BUSINESS MEETING

Ms. Matsco called the Regular Business Meeting to order at 6:16

MEETINGS:

12/7/2022 – Ms. Matsco, Mr. Shamp & Mr. Cwynar met in Executive Session w/ Atty. Fedeles re: Legal Issue
12/28/2022 – Ms. Matsco, Mr. Shamp & Mr. Cwynar attended a meeting with SGA Landmarks DCNR
Representative Independence Conservancy and Greenland Construction regarding the Rocky Bend Blending
Barn construction project.

READING OF THE MINUTES OF THE REGULAR BUSINESS MEETING HELD ON DECEMBER 14, 2022.

MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED

CITIZENS: No comments

OLD BUSINESS:

Discussion regarding the replacement of the traffic light controller at Frankfort Rd and Styropek and repairs to traffic light at Frankfort Rd. and I-376 East Bound Ramp.

Mr. Czarnecki informed the Board that he has not been able to locate the original Agreement between the Township and Koppers Inc. regarding payment for the maintenance and replacement of the traffic light.

Mr. Cwynar stated he had a contact with Koppers and would forward the information to Mr. Czarnecki to follow-up with Koppers to see if they could locate a copy.

Solicitor Fedeles recommended that we not proceed with any repairs until a copy of the original agreement could be located or a new agreement is reached with Styropek.

NEW BUSINESS:

MOTION TO PASS RESOLUTION 1-2023, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA APPROVING THE DISPOSITION AND RETENTION SCHEDULE OF CERTAIN MUNICIPAL RECORDS. THIS RESOLUTION APPROVES THE DISPOSITION OF 2015 RECORDS AND OTHER RECORDS IN ACCORDANCE WITH THE COUNTY RECORDS ACT AND RULE OF JUDICIAL ADMINISTRATION PA. R.J.A. NO. 507(a).

MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED

Motion to approve the purchase of a salt spreader for the Kubota side by side not to exceed \$3,000.

Motion: Al Cwynar Second: Earl Shamp MOTION CARRIED

SOLICITOR:

Mr. Fedeles informed the Supervisors that Center Township Supervisors were reviewing the Police Services Agreement and he expected the final agreement any day. The Agreement will be retroactive to the beginning of this month.

ENGINEER:

Mr. Sell informed the Supervisors that he had reviewed the plans for the relocation of the drainage pipe at 110 Trillion Way and there are no issues with the plans pending a survey.

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PLANNING COMMISSION:

No Report

FIRE DEPARTMENT:

No Report

ROAD DEPARTMENT:

No Report

POLICE DEPARTMENT:

No Report

TREASURER'S REPORT:

The balance in the General Fund Account is	\$2,444,583.78	Bills for this account totaled \$7,227,502.41 \$123,096.00 of this is MDIA permit fees
The balance in the State Liquid Fuels Account is	\$10,135.33	Bills for this account totaled \$2,372.60
The balance in the Capital Equipment Account is	\$52,224.34	There were no bills for this account
The balance in the Escrow Money Account is	\$99,936.44	There were no bills for this account
The balance in the Public Safety Account is	\$1,643,970.23	There were no bills for this account
The balance in the DCNR Grant Fund Account is	\$75,354.28	There were no bills for this account
The balance in the Recreation Board Account	\$343.04	Bills for this account totaled \$946.67

A motion is needed to approve the Treasurer's Report and pay the bills for the month of January.

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED

ANNOUNCEMENTS:

The Township Office will be closed on Monday, January 16th in observance of Martin Luther King Day.

The Planning Commission will not meet in January.

The Supervisors will hold a Work Session on Wednesday, February 1, 2023 at 6:00 pm.

The next regular meeting of the Board of Supervisors will be held on February 8, 2023 at 6:00 pm.

There Being No Further Business the Reorganization Meeting Adjourned at 6:34

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

Respectfully Submitted

**Mark Czarnecki
Secretary/Treasurer**