

The Potter Township Supervisors held a Regular Business Meeting on Wednesday, July 10, 2019 at the Potter Township Municipal Building. Ms. Rebecca Matsco called the meeting to order at 6:02 pm and led the Salute to the Flag.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar
Solicitor: Mike Jones
Engineer: Dan Sell
Secretary: Linda McCoy
Visitors: Casey Harrington, Captain Jon Hall, Lauren Patton, Shannon Debes, Tim Wetzel, Pete Urtz, George Barnes, Vicky Michaels, Dave Conti, Jeremy Nadzam, Joe Boward, Chuck Ledney, Doug Scott, Rose Marie Kendall

Ms. Matsco, Mr. Shamp and Mr. Cwynar met on July 10th with Kellan Dorsch and Don Rogers to hear an update on planned development in Potter Township.

MOTION: Al Cwynar **SECOND: Earl Shamp** **MOTION CARRIED**
TO APPROVE THE MINUTES OF THE REGULAR BUSINESS MEETING HELD ON JUNE 12, 2019.

CITIZENS: No comments.

OLD BUSINESS:

MOTION: Earl Shamp **SECOND: Al Cwynar** **MOTION CARRIED**
MOTION TO APPROVE THE CONTRACT FROM GRAHAM CONSTRUCTION FOR \$129,900 FOR GENERAL CONSTRUCTION ON THE TOWNSHIP HALL REMODEL. Earl (Butch) Shamp will be the primary contact in the Township for this project.

MOTION: Al Cwynar **SECOND: Earl Shamp** **MOTION CARRIED**
MOTION TO APPROVE THE CONTRACT FROM TEC ELECTRIC, INC. FOR \$9,500 FOR THE ELECTRICAL WORK ON THE TOWNSHIP HALL REMODEL.

MOTION: Earl Shamp **SECOND: Al Cwynar** **MOTION CARRIED**
MOTION TO APPROVE THE CONTRACT FROM RENO BROS., INC. FOR \$12,511 FOR THE HVAC WORK ON THE TOWNSHIP HALL REMODEL.

Only one (1) bid was received for the site work at Rocky Bend Nature Preserve – Stefanik Next Generation Contracting for \$516,052. Mr. Sell said the bids are good for 90 days. The Board and Mr. Sell will review this matter.

NEW BUSINESS:

MOTION: Al Cwynar **SECOND: Earl Shamp** **MOTION CARRIED**
MOTION TO INSTALL SECURITY CAMERAS IN THE AREA NEAR THE TOWNSHIP DUMPSTERS AT A COST NOT TO EXCEED \$2,500.

MOTION: Earl Shamp **SECOND: Al Cwynar** **MOTION CARRIED**
MOTION TO REMOVE THE TOWNSHIP TREASURER'S NAME FROM THE PUBLIC SAFETY ACCOUNT TO SATISFY THE LIMITS OF HER BOND.

SOLICITOR'S REPORT:

- Countywide Reassessment – the Superior Court has decided not to hear the Appeal. Judge Fouse set a timeline and data collection & procedures will be in place by January of 2020 to be completed by 2022 or 2023. Mr. Jones said that RFP's will be presented and awards will be made in January of 2020 regarding options for basis.
- The Cog GIS Ordinance can be advertised when we know which other municipalities want to join with Potter Township.
- Shell Pipeline – core samples are being taken in certain areas of the pipeline in Potter Township. Two of those areas are difficult to access and will need limited grading and excavation permits. The Township has hired a geo tech firm to consult on this project. Joe Boward explained their process to date explaining why two locations will need the limited permit. Mr. Jones will prepare the permit.

MOTION: Earl Shamp **SECOND: Al Cwynar** **MOTION CARRIED**
MOTION TO APPROVE A LIMITED GRADING AND EXCAVATION PERMIT (WITH LIMITED TIMBERING) FOR SHELL PIPELINE SO THEY CAN FINISH THE TEST BORES.

ENGINEER'S REPORT:

- Bids for the Rocky Bend Nature Preserve are due today – Widmer will tabulate for further discussion.
- Green Acres has identified additional items necessary for complete installation of the guiderails in the Township at a cost of \$8,300. Work should be complete by September 9, 2019.

MOTION: Al Cwynar**SECOND: Earl Shamp****MOTION CARRIED**

MOTION TO ACCEPT A COST CHANGE TO INCLUDE AN ADDITIONAL \$8,300 FOR GREEN ACRES TO COMPLETE THE INSTALLATION OF GUIDERAILS IN THE TOWNSHIP.

PLANNING COMMISSION: No Report**FIRE DEPARTMENT:** No Report**ROAD DEPARTMENT:** No Report**POLICE DEPARTMENT:**

The Board thanked the CTPD – PTVFD – INDEPENDENCE CONSERVANCY for their part in opening and closing the gates at the Rocky Bend Nature Preserve. Mr. Shamp thanked Captain Hall for the Police Departments' effort in keeping the Shell employee traffic moving on Route 18.

REAL ESTATE TAX COLLECTOR:

Vicky Leininger submitted 2019 June Real Estate Tax Report to the Supervisors.

TREASURER'S REPORT:

The balance in the	General Fund Account is	\$2,029,938.57	\$470,705.22 of this is MDIA permit fees Bills for this account totaled \$78,665.47
The balance in the	State Liquid Fuels Account is	\$24,146.04	Bills for this account totaled \$1,726.01
The balance in the	Capital Equipment Account is	51,617.41	There were no bills for this account
The balance in the	Escrow Money Account is	\$100,917.24	There were no bills for this account
The balance in the	Wage Tax Account is	\$60,929.06	There were no bills for this account
The balance in the	Public Safety Account is	\$1,842,622.21	There were no bills for this account
The balance in the	DCNR Grant Fund Account is	\$1.00	There were no bills for this account
The balance in the	Recreation Board Account is	\$350.00	There were no bills for this account

MOTION: Al Cwynar**SECOND: Earl Shamp****MOTION CARRIED**

MOTION TO APPROVE THE TREASURER'S REPORT AND PAY THE BILLS FOR THE MONTH OF JULY.

ANNOUNCEMENTS:

Ms. Matsco thanked Vicky Michaels and Independence Conservancy for their work on getting the invasive plant species under control at Rocky Bend. Ms. Michaels said they received a small grant for a Trail Improvement/Service Project in the area.

- Thursday, July 11th – Movie in the Park at 8 pm – movie: 'Ralph Breaks the Internet'!!!
- Friday, July 12th – Potter Township Day Camp – grades K thru 5 – 8am – 3pm.
- The Planning Commission will not meet in July.
- The Potter Twp Fire Department is holding a Yard Sale on Saturday, July 20th at the Township Municipal Building from 8am – 3pm. Tables are \$10 to rent to sell your items. Call the Fire Dept. (724-495-3364) if you want to donate items.
- The Potter Township Annual Family Picnic will be held on Saturday, August 3rd at 5:00 pm in the Township Park. Please mark your calendar for a fun day with family, friends, good food & drinks!! It's a 'Backyard Barbecue' this year with a 'live' band!
- The Supervisors will hold a Work Session on Wednesday, August 7th at 6:00 pm.
- The next Regular Business Meeting is scheduled for Wednesday, August 14th at 6:00 pm.

MOTION: Earl Shamp**SECOND: Al Cwynar****MOTION CARRIED**

THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 6:36 PM.

Respectfully Submitted,

Linda McCoy, Secretary