

The Potter Township Supervisors held their monthly Business Meeting on Wednesday, July 14, 2021 at the Potter Township Municipal Bldg. & on Zoom. Ms. Matsco called the meeting to order at 6:00 pm & led the Pledge of Allegiance.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar

Solicitor: Garen Fedeles

Engineer: Dan Sell

Secretary: Linda McCoy

Visitors: Bill Winkle, Shannon Debes, Jim Gabel, Lauren Patton, Mark Summerville

MEETINGS: July 6 - Mr. Shamp met at the Township municipal building with Chris Heitman & Kenric Taylor from Shell along with Lane Wolfe from MDIA regarding permitting.

MOTION TO APPROVE THE MINUTES OF THE REGULAR BUSINESS MEETING HELD ON JUNE 9, 2021.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

CITIZENS: Atty. Fedeles explained to the Board and visitors – the new Sunshine Law (which takes effect September 2021) regarding posting a municipality's Agenda in the building and on the website at least 24 hours in advance of the business meeting. The Agenda must list items that will be voted on at the upcoming business meeting with exceptions: emergency situations, minor situations that don't involve funds or contracts and/or additions by majority vote of the board. This Law also applies to the Zoning Hearing Board and Planning Commission if there is any action to be taken at the meeting. Jim Gabel asked if this applied to the fire department and Atty. Fedeles said no.

OLD BUSINESS:

MOTION TO HIRE BROOKS MILLER AS A SEASONAL PART-TIME LABORER AT \$17.07/HOUR, NOT TO EXCEED 100 DAYS. The employee will be responsible for park maintenance and will receive a small stipend for a mobile phone and mileage for the use of their own vehicle.

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED

There was a discussion on closures by Independence Conservancy due to vandalism and no security in and around Rocky Bend. The Board is working on this issue with the Conservancy.

Ms. McCoy explained the issue with Zoom participants not being able to hear anyone who is speaking into the microphones during the meetings. She has been working with AVI to resolve the issue along with the help of Tom Podnar.

NEW BUSINESS: no new business

SOLICITOR'S REPORT:

Atty. Fedeles spoke to the Board regarding the list of items known so far that the ARPA monies can be used for by December of 2024. Out of the current categories, he believes that Potter would benefit from either storm sewer projects or revenue replacement (which can be spent on anything if the loss revenue is 4% during 2019 – 2024 – *if you don't reach a 4% growth*).

Ms. Matsco stated that there needs to be a discussion with Atty. Fedeles regarding current and proposed Township Ordinances – i.e. blight, alcohol on premises, and subdivision and land ordinance along with enforcement of the ordinances.

ENGINEER'S REPORT: no report

PLANNING COMMISSION: no report

FIRE DEPARTMENT:

MOTION TO TRANSFER THE MONEY RECEIVED FROM THE OIL & GAS LEASE WITH RANGE RESOURCES ON PARCEL NO. 73-172-0213.002 TO THE FIRE DEPARTMENT. The lease payments will be \$2,500 a year for five years.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

Pres. Jim Gabel: The Fire Dept. is looking for contact info with Weavertown regarding training on that parcel on Montgomery Dam Road. There will be training this Saturday and Sunday with multiple neighboring departments – a loop of transporting water from Nova to a bio-diesel site on Montgomery Dam Road. The fire dept's next fundraiser is the Bourbon & BBQ on July 30th at the Municipal building. Mr. Gabel asked if Justin could mow away from the department's Bourbon & BBQ sign on the park fence so that grass clippings do not destroy/stain the sign – Mr. Shamp will speak to Justin.

POLICE DEPARTMENT: The Board received a call report from Captain Jon Hall, consisting mostly of traffic, medical, theft and trespassing issues.

REAL ESTATE TAX COLLECTOR:

Vicky Leininger submitted the 2021 June Real Estate Tax Report to the Supervisors.

TREASURER'S REPORT:

The balance in the	General Fund Account is	\$5,657,553.37	Bills for this account totaled \$245,190.23 \$197,394.00 of this is MDIA permit fees
The balance in the	State Liquid Fuels Account is	\$22,876.97	Bills for this account totaled \$433.40
The balance in the	Capital Equipment Account is	\$52,064.66	There were no bills for this account
The balance in the	Escrow Money Account is	\$111,493.24	There were no bills for this account
The balance in the	Public Safety Account is	\$1,684,593.85	Bills for this account totaled \$9,144.98
The balance in the	DCNR Grant Fund Account is	\$75,123.88	There were no bills for this account
The balance in the	Recreation Board Account	\$446.48	There were no bills for this account

A motion is needed to approve the Treasurer's Report and pay the bills for the month of July.

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED

ANNOUNCEMENTS:

- **JULY 30** – The PTVFD is holding their fundraiser... 'BARBECUE, BOURBON & MOONSHINE TASTING' on Friday, July 30th at the Potter Township Municipal Building. MEAL: 5 PM—9 PM / TASTINGS: 6 PM—8 PM – tastings provided by McLaughlin Distillery. Tickets are \$20 – NO ONE UNDER 21 IS ALLOWED TO ATTEND
- **AUGUST 4** – WORK SESSION – 6:00 PM IN THE TWP BUILDING
- **AUGUST 7** - Rec Board has scheduled an 'ICE CREAM & MUSIC PARTY' on Saturday, August 7th. Please bring your own chairs, snacks & beverages to the Township Municipal Park to enjoy Bruster's Ice Cream and Music from 7pm – 9pm with FIREWORKS following at dusk! All Township residents are invited!!!
- **AUGUST 11** - SUPERVISORS BUSINESS MEETING - 6:00 PM IN THE TWP BUILDING & ZOOM

The Board went into Executive Session with Atty. Fedeles at 6:40 pm regarding an employee issue and returned to the Business Meeting at 7:13 pm.

THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 7:14 PM.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

Respectfully Submitted,

Linda McCoy, Secretary