

The Potter Township Supervisors held their monthly Business Meeting on Wednesday, June 8, 2022 at the Potter Township Municipal Bldg. & on Zoom. Ms. Matsco called the meeting to order at 6:11 pm & led the Pledge of Allegiance.

In attendance were:

- Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar
- Solicitor: Garen Fedeles
- Engineer: Dan Sell
- Secretary: Linda McCoy
- Visitors: Captain Jon Hall, Bill Winkle, Jim Gabel, Lauren Patton

MEETINGS:

June 8 – Executive Session before meeting to discuss personnel

MOTION TO APPROVE THE MINUTES OF THE REGULAR BUSINESS MEETING HELD ON MAY 11, 2022.

MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED

MOTION TO APPROVE THE MINUTES OF THE WORK SESSION HELD ON JUNE 1, 2022.

MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED

CITIZENS: No comments

OLD BUSINESS:

MOTION TO TRANSFER 1.5 MILLION DOLLARS (\$1,500,000.00) FROM THE TOWNSHIP GENERAL FUND INTO THE FIXED INCOME PORTFOLIO WITH RAYMOND JAMES FOR PRESERVATION AND MODEST GROWTH OF CAPITAL.

MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED

MOTION TO ADD THE BID AWARD FOR THE ROCKY BEND LEAD BASED PAINT ABATEMENT OF BARNs 1 & 2 TO THE AGENDA.

MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED

The Township received 4 responses and 3 bids for the Lead Based Paint Abatement of Barns 1 & 2 at Rocky Bend:

Alloy	no bid
Abmech	\$96,500
Phase One	\$147,000
American Contracting	\$145,383

MOTION TO ACCEPT THE BID FROM ABMECH FOR LEAD BASED PAINT ABATEMENT OF BARNs 1 & 2 AT ROCKY BEND AT A COST OF \$96,500.

MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED

NEW BUSINESS: No new business

SOLICITOR'S REPORT:

MOTION TO ACCEPT THE RESIGNATION OF LINDA MCCOY AS SECRETARY/TREASURER EFFECTIVE JUNE 30, 2022.

MOTION: Al Cwynar SECOND: Rebecca Matsco NAY: Earl Shamp MOTION CARRIED

MOTION TO ADVERTISE FOR THE POSITION OF SECRETARY/TREASURER EFFECTIVE IMMEDIATELY.

MOTION: Al Cwynar SECOND: Rebecca Matsco NAY: Earl Shamp MOTION CARRIED

MOTION TO HIRE LINDA MCCOY AS AN INDEPENDENT CONTRACTOR FOR JULY 1 – JULY 31, 2022 NOT TO EXCEED 5 HOURS/WEEK AT \$30/HOUR.

MOTION: Al Cwynar SECOND: Rebecca Matsco NAY: Earl Shamp MOTION CARRIED

ENGINEER'S REPORT:

Montgomery Ridge Development - Widmer has a representative on hand to observe the installation of the road subbase and base course completed to date. The entrance to the development is being redone from sub-grade up due to condition of the sub-grade. Widmer is coordinating to be on site for the remaining subbase and road base course installation along with observing shoulder installations.

PLANNING COMMISSION: No report

FIRE DEPARTMENT:

- Jim Gabel reported that the Department is still searching for a new brush truck
- The Raccoon Fair is this coming Tuesday-Saturday and the Department will be present for the parade & in the kitchen

ROAD DEPARTMENT:

The Road Department purchased a new trailer.

Penn Dot has reached out to Mr. Shamp for a meeting on June 23rd at 10:00 am.

POLICE DEPARTMENT: No report

REAL ESTATE TAX COLLECTOR: No Report

TREASURER'S REPORT:

The balance in the General Fund Account is	\$8,581,175.03	Bills for this account totaled \$159,938.58 \$146,096.00 of this is MDIA permit fees
The balance in the State Liquid Fuels Account is	\$29,566.43	Bills for this account totaled \$426.48
The balance in the Capital Equipment Account is	\$52,112.46	There were no bills for this account
The balance in the Escrow Money Account is	\$103,936.44	Bills for this account totaled \$7,556.80
The balance in the Public Safety Account is	\$1,640,448.47	There were no bills for this account
The balance in the DCNR Grant Fund Account is	\$75,192.86	There were no bills for this account
The balance in the Recreation Board Account	\$446.48	There were no bills for this account

A motion is needed to approve the Treasurer's Report and pay the bills for the month of June.

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED

ANNOUNCEMENTS:

- The Planning Commission will not meet in June unless needed
- The Township office will be closed from Thursday June 9th – Tuesday, June 21 for vacation
- The Raccoon Twp Fair is June 14 - 18
- The Township office will be closed on Monday, June 20th in observance of Juneteenth Day
- The Township office will be closed on Monday, July 4th for Independence Day
- The Supervisors will hold a Work Session on Wednesday, July 6th at 6:00 pm
- The Supervisors' next Business Meeting will be held Wednesday, July 13th at 6:00pm

THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 6:30 PM

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

Respectfully Submitted,

Linda McCoy, Secretary