

The Potter Township Supervisors held their monthly Business Meeting on Wednesday, June 9, 2021 at the Potter Twp. Municipal Bldg. & on Zoom. Ms. Matsco called the meeting to order at 6:00pm & led the Pledge of Allegiance.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar

Solicitor: Garen Fedeles

Engineer: Dan Sell

Secretary: Linda McCoy

Visitors: Bill Winkle, Mark Czarnecki, Shannon Debes, Sue Nash, Jim Gabel, Casey Harrington, Robert Steffes, Ron Robinson

MEETINGS: no meetings

MOTION TO APPROVE THE MINUTES OF THE REGULAR BUSINESS MEETING HELD ON MAY 12, 2021.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

CITIZENS: no comments

OLD BUSINESS:

There was a discussion between Atty. Fedeles and the Board regarding the County Reassessment Extension. Atty. Fedeles explained that the County requested the extension due to the inability of the company contracted to do the reassessment (Tyler Technologies) to finish on time due to COVID. Potter Township has agreed to the extension and the Judge signed the Agreement. The new assessment will take place in 2024.

NEW BUSINESS:

MOTION TO RATIFY THE APPROVAL OF THE CONTRACT WITH SGA, NOT TO EXCEED \$5,800, TO DEVELOP THE DESIGN FOR ADA ACCESS BETWEEN THE RESTROOMS AND THE BLENDING BARN AT ROCKY BEND.

Motion was made at the June 2nd Work Session by Al Cwynar and seconded by Earl Shamp.

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED

MOTION TO ADVERTISE FOR AND HIRE A SEASONAL PART-TIME LABORER AT \$17.07/HOUR, NOT TO EXCEED 100 DAYS. The employee will be responsible for park maintenance and will receive a small stipend for a mobile phone and mileage for the use of their own vehicle.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

SOLICITOR'S REPORT:

Atty. Fedeles said that Ms. McCoy has completed the application for The American Rescue Plan Act of 2021 (ARPA).

Ms. Matsco asked what the County will do with the 92 million dollars that they will receive, i.e., stormwater / broadband. She wondered if it is not spent, can it be given to municipalities with matching funds for projects.

ENGINEER'S REPORT:

- Rettop – Montgomery Ridge - Widmer was onsite to observe culvert pipe installation on 5/18/21. The daily report and photos are on file at their office.

- Montgomery Dam Road – Widmer is waiting for further direction regarding the speed limit study request by the Township – Mr. Shamp said he sent the costs by email to John Rusnak for their approval.

PLANNING COMMISSION: no report

FIRE DEPARTMENT:

Ms. Nash asked the Board if the Fire Department could put a banner on the park fence for their upcoming BBQ & Bourbon fundraiser. The Board said yes.

Mr. Gabel said that the County 911 new communications system will be all digital. When that occurs, all of the current apparatus that the fire department has will be useless and they will have to purchase new equipment. He said that through mutual aid, the local fire departments can go in as a group to purchase the new equipment at a better price. Atty. Fedeles said that the County does not have the money to support this for local fire departments. A discussion was had between the Board and Mr. Gabel regarding the County using a portion of the \$92m ARPA funds to help every VFD, PD, EMS provider to upgrade communications technology.

ROAD DEPARTMENT: no report

POLICE DEPARTMENT: no report

REAL ESTATE TAX COLLECTOR:

Vicky Leininger submitted the May 2021 Real Estate Tax Report to the Supervisors.

TREASURER'S REPORT:

The balance in the	General Fund Account is	\$5,655,358.02	Bills for this account totaled \$34,427.54 \$216,430.00 of this is MDIA permit fees
The balance in the	State Liquid Fuels Account is	\$23,308.44	Bills for this account totaled \$429.93
The balance in the	Capital Equipment Account is	\$52,060.38	There were no bills for this account
The balance in the	Escrow Money Account is	\$111,509.24	There were no bills for this account
The balance in the	Public Safety Account is	\$1,693,599.23	Bills for this account totaled \$9,144.98
The balance in the	DCNR Grant Fund Account is	\$75,117.71	There were no bills for this account
The balance in the	Recreation Board Account	\$446.48	There were no bills for this account

A motion is needed to approve the Treasurer's Report and pay the bills for the month of June.

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED

Mr. Cwynar was not happy that J. Young did not pick up the Township residents' garbage on Friday, due to the Memorial Day Holiday. This was not originally one of the holidays that they said would incur a day late pick-up. Ms. McCoy said she would contact them and find out what happened.

Mr. Robinson asked the Board if they received Atty. Stotler's checklist. Ms. Matsco said yes.

Mr. Robinson had questions regarding Atty. Stotler: 1) *why does she need the deed to lot 14;* 2) *can Mr. Shamp be copied in on her emails;* 3) *why has she not gotten back to Rettop about the covenants that she has had for 5 months;* 4) *why doesn't Rettop have any documents to sign yet, all that Rettop has currently is in draft form;* 5) *where is the HOA*

Ms. Matsco suggested he reach out to Atty. Stotler himself with these questions. She will ask Atty. Stotler to copy the entire Board on her non-privileged emails regarding Montgomery Ridge.

ANNOUNCEMENTS:

- **JUNE 15 – 19 – RACCOON TOWNSHIP FIREMAN'S FAIR – POTTER TWP VFD SELLING FOOD**
- **JUNE 24 - JULY 2 – TOWNSHIP OFFICE CLOSED FOR VACATION**
- **JULY 7 - WORK SESSION – 6:00 PM IN THE TWP BUILDING**
- **JULY 14- SUPERVISORS BUSINESS MEETING - 6:00 PM IN THE TWP BUILDING & ZOOM**

THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 6:42 PM.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

**Respectfully Submitted,
Linda McCoy, Secretary**