

The Potter Township Supervisors held their monthly Business Meeting on Wednesday, March 10, 2021 at the Potter Township Municipal Building and on ZOOM. Ms. Matsco called the meeting to order at 6:01 pm and led the Pledge of Allegiance.

**In attendance were:**

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar

Engineer: Dan Sell

Secretary: Linda McCoy

Visitors: Mark Summerville, Captain Jon Hall, Lauren Patton, Bill Winkle, Asst. Fire Chief Jim Gabel, Mark & Carolyn Czarnecki, Lynn Davidson and on ZOOM – Shannon Debes

**MEETINGS:** No Meetings

**MOTION TO APPROVE THE MINUTES OF THE REGULAR BUSINESS MEETING HELD ON FEBRUARY 17, 2021.**

**MOTION:** Al Cwynar

**SECOND:** Earl Shamp

**MOTION CARRIED**

**CITIZENS:**

Lynn Davidson reported on the May Craft Show that 'Stinkin Cute Trees' would like to sponsor in collaboration with the Potter Township VFD on May 1<sup>st</sup>. There will be approx. 10-15 vendors. Ms. McCoy explained the insurance documents needed for the vendors.

**MOTION TO ALLOW THE MAY CRAFT SHOW WITH THE NECESSARY INSURANCE AGREEMENTS IN PLACE.**

**MOTION:** Earl Shamp

**SECOND:** Al Cwynar

**MOTION CARRIED**

**OLD BUSINESS:**

**MOTION TO RATIFY THE APPROVAL AND EXECUTION OF THE SETTLEMENT AGREEMENT AND MUTUAL RELEASE, RESOLVING LITIGATION FILED BY POTTER TOWNSHIP AGAINST CENTER TOWNSHIP AT CA No. 10098-2019 IN CONSIDERATION OF A PAYMENT TO POTTER OF \$225,000 AND OTHER GOOD AND VALUABLE CONSIDERATION.** Motion was made at the March 10th Work Session by Earl Shamp and seconded by Al Cwynar.

**MOTION:** Al Cwynar

**SECOND:** Earl Shamp

**MOTION CARRIED**

**MOTION TO PASS RESOLUTION 5-2021, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA, APPROVING THE SAUNDERS/MCELHANEY LOT LINE CHANGE SUBDIVISION IN ACCORDANCE WITH POTTER TOWNSHIP'S SUBDIVISION & LAND DEVELOPMENT ORDINANCE AND ZONING ORDINANCE, PENDING COMPLIANCE WITH THE COMMENTS CONTAINED IN POTTER TOWNSHIP ENGINEER'S LETTER DATED 02/18/2021.**

**MOTION:** Earl Shamp

**SECOND:** Al Cwynar

**MOTION CARRIED**

**NEW BUSINESS:**

**MOTION TO RATIFY THE APPROVAL OF THE PURCHASE OF A 2012 MASSEY FERGUSON BOOM MOWER FROM STEPHENSON EQUIPMENT FOR A COST NOT TO EXCEED \$64,000.**

Motion was made at the March 10<sup>th</sup> Work Session by Al Cwynar and seconded by Earl Shamp

**MOTION:** Al Cwynar

**SECOND:** Earl Shamp

**MOTION CARRIED**

**MOTION TO APPOINT GAREN R. FEDELES, ESQ. AS THE TOWNSHIP SOLICITOR FOR THE REMAINDER OF THE YEAR 2021 AT A COST OF \$600.00 PER MONTH RETAINER AND \$125.00 PER HOUR FOR ADDITIONAL LEGAL SERVICES.**

**MOTION:** Earl Shamp

**SECOND:** Al Cwynar

**MOTION CARRIED**

**ENGINEER'S REPORT:**

- Rettop – Widmer is waiting for a schedule from Rettop Development regarding the construction of the items to be dedicated to the Township. Construction observation of this work will be planned accordingly.
- Saunders Lot Line Revision Plan – The plan was reviewed and comments were presented to the Planning Commission at the February PC meeting.
- Subdivision of Lot 109/The Villages of Riverside – After a review of an emailed plan, it appears that the entire parcel being subdivided is located in Potter Twp. Widmer will review the plan and attachments when it arrives from Keystone Surveying.

**PLANNING COMMISSION:** No report.

**FIRE DEPARTMENT:** Mr. Gabel reported that the Department is remodeling the building with painting and reflooring. They are getting estimates for exterior work of staining, gutters and door repairs. He also inquired about a gas lease for the Fire Dept. property. Atty. Fedeles will review the lease first to make sure that the property is excluded from any laydown of equipment.

**ROAD DEPARTMENT:**

**MOTION TO APPROVE A JOINT PURCHASE WITH THE GHRIP CO-OP FOR A USED BUCKET TRUCK NOT TO EXCEED \$5,000.00.**

**MOTION: Al Cwynar**

**SECOND: Earl Shamp**

**MOTION CARRIED**

**POLICE DEPARTMENT:** Captain Hall reported that the CTPD has been moved temporarily due to the remodel of the Township building.

**SHELL:** Ms. Debes reported that the National Fuel natural gas pipeline was commissioned today. Shell is removing and treating water from the Ohio river this week.

**REAL ESTATE TAX COLLECTOR:**

Vicky Leininger submitted the 2021 February Real Estate Tax Reports to the Supervisors.

**TREASURER'S REPORT:**

The balance in the	General Fund Account is	\$4,224,603.40	Bills for this account totaled \$95,915.42
			\$308,987.00 of this is MDIA permit fees
The balance in the	State Liquid Fuels Account is	\$1,006.55	Bills for this account totaled \$4,628.20
The balance in the	Capital Equipment Account is	\$52,040.98	There were no bills for this account
The balance in the	Escrow Money Account is	\$111,509.24	Bills for this account totaled \$945.50
The balance in the	Public Safety Account is	\$1,720,394.28	Bills for this account totaled \$9,144.98
The balance in the	DCNR Grant Fund Account is	\$75,089.72	There were no bills for this account
The balance in the	Recreation Board Account	\$446.48	There were no bills for this account

A motion is needed to approve the Treasurer's Report and pay the bills for the month of February.

**MOTION: Earl Shamp**

**SECOND: Al Cwynar**

**MOTION CARRIED**

**ANNOUNCEMENTS:**

- The Planning Commission will meet on Thursday, March 18<sup>th</sup> at 7:00 pm if they receive a plan from Ryan Homes.
- The Supervisors will hold a Work Session on Wednesday, April 7<sup>th</sup> at 6:00 pm.
- The Supervisors will hold a Regular Business Meeting on Wednesday, April 14<sup>th</sup> at 6:00 pm.

**THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 6:58 PM.**

**MOTION: Al Cwynar**

**SECOND: Earl Shamp**

**MOTION CARRIED**

**Respectfully Submitted,**

**Linda McCoy, Secretary**