

November 10, 2021  
Regular Meeting Agenda

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Call to Order:  
Salute to Flag:

**MEETINGS:**

**READING OF THE MINUTES OF THE REGULAR BUSINESS MEETINGS HELD ON OCTOBER 13, 2021.**

**MOTION:                   SECOND:**

**READING OF THE MINUTES OF THE WORK SESSION HELD ON NOVEMBER 3, 2021.**

**MOTION:                   SECOND:**

**CITIZENS:**

**OLD BUSINESS:**

**MOTION TO EXTEND THE CURRENT POLICE CONTRACT BETWEEN SHELL, CTPD AND POTTER TOWNSHIP THROUGH A VARIATION ORDER TO JUNE OF 2022 TO ALIGN WITH THE SHELL PROJECT DURATION.**

**MOTION:                   SECOND:**

**NEW BUSINESS:**

**MOTION TO APPROVE THE ADVERTISING OF THE 2022 BUDGET.**

General Fund Budget	\$6,806,833.24
State Liquid Fuels Budget	\$ 26,218.09
Capital Fund Budget	\$ 52,092.78
Escrow Fund Budget	\$ 129,618.24
Public Safety Fund Budget	\$1,639,692.75
DCNR Grant Fund Budget	\$ 75,162.82

**MOTION:                   SECOND:**

There will not be any Township Real Estate Tax increase next year. The 2022 Budget will be available for public review in the Township Municipal Office during normal business hours and will be advertised in time for adoption at the December 8, 2021 Business Meeting.

**2022 MINIMUM MUNICIPAL OBLIGATION**

**MOTION TO APPROVE THE MINIMUM MUNICIPAL OBLIGATION FORM FOR 2022.**

**MOTION:                   SECOND:**

This is the minimum pension contribution for 2022.

**MOTION TO APPROVE ADVERTISING THE TOWNSHIP ROAD DEPARTMENT WATER TRUCK ON MUNICIBID WITH A RESERVE BID OF \$1,000.**

**MOTION:                   SECOND:**

The proceeds from the sale will be shared among 4 GHRIP Municipalities – Potter/Raccoon/Greene/ Hanover

**SOLICITOR'S REPORT:**

**ENGINEER'S REPORT:**

**PLANNING COMMISSION:**

**MOTION TO ADOPT RESOLUTION 7-2021, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA, APPROVING CENTER TOWNSHIP SANITARY AUTHORITY'S PLAN REVISION TO THEIR OFFICIAL SEWAGE FACILITIES PLAN.**

The plan revisions to be implemented area a re-rate of the Elkhorn Run Sewage Treatment Plant, the intrench upsizing of the Moon Run Interceptor and wet well capacity augmentation at the New College Lift Station.

**MOTION:                      SECOND:**

**FIRE DEPARTMENT:**

**ROAD DEPARTMENT:**

Brooks Miller will return to the seasonal part time position with the Road Department for the winter season.

**POLICE DEPARTMENT:**

**REAL ESTATE TAX COLLECTOR:**

Vicky Leininger submitted the 2021 October Real Estate Tax Report to the Supervisors.

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**TREASURER'S REPORT:**

The balance in the General Fund Account is	\$	Bills for this account totaled \$
		\$ of this is MDIA permit fees
The balance in the State Liquid Fuels Account is	\$	Bills for this account totaled \$
The balance in the Capital Equipment Account is	\$	There were no bills for this account
The balance in the Escrow Money Account is	\$	There were no bills for this account
The balance in the Public Safety Account is	\$	Bills for this account totaled \$
The balance in the DCNR Grant Fund Account is	\$	There were no bills for this account
The balance in the Recreation Board Account	\$	There were no bills for this account

A motion is needed to approve the Treasurer's Report and pay the bills for the month of November.

MOTION:                      SECOND:

**ANNOUNCEMENTS:**

- NOVEMBER 11                      – THE MUNICIPAL OFFICE WILL BE CLOSED FOR VETERANS DAY
- NOVEMBER 25                      – THE MUNICIPAL OFFICE WILL BE CLOSED FOR THANKSGIVING
- DECEMBER 1                        – THE SUPERVISORS WILL HOLD A WORK SESSION AT 6:00 PM
- DECEMBER 8                        – THE SUPERVISORS WILL HOLD THEIR BUSINESS MEETING AT 6:00 PM

**MEETING ADJOURNED:**

MOTION:                      SECOND: