

Regular Meeting Agenda

September 14, 2022

Call to Order:
Salute to Flag:

MEETINGS:

On **August 12**, Ms. Matsco, Mr. Shamp and Mr. Cwynar met with Shell and had a tour of the Plant.
On **August 17**, Ms. Matsco, Mr. Shamp and Mr. Cwynar met in Executive Session re: Personnel Issue.
On **August 18**, Mr. Cwynar attended the Central Valley School Board Meeting.
On **August 22**, Ms. Matsco and Mr. Shamp attended a Pre-Bid Meeting for the Rocky Bend Project.
On **August 24**, Ms. Matsco, Mr. Shamp and Mr. Cwynar met in Executive Session re: Personnel Issue.
On **August 30**, Ms. Matsco and Mr. Shamp attended a Pre-Bid Meeting for the Rocky Bend Project.
On **September 7**, Ms. Matsco, Mr. Shamp and Mr. Cwynar met in Executive Session re: Personnel Issue.

READING OF THE MINUTES OF THE REGULAR BUSINESS MEETING HELD ON August 10, 2022.

MOTION: **SECOND:**

READING OF THE MINUTES OF THE WORK SESSION MEETING HELD ON September 7, 2022.

MOTION: **SECOND:**

CITIZENS:

OLD BUSINESS:

NEW BUSINESS:

Motion to engage J. Martin Associates for agreed upon procedures to review Potter Township finances from January 1, 2022 through August 17, 2022 per their engagement letter at \$100 per hour plus expenses, to commence this month and conclude with report by approximately October 15, 2022.*

Motion to hire Mark Czarnecki to the position of Secretary/Treasurer for the Township of Potter effective October 3, 2022 at a rate of \$24.00 per hour not to exceed thirty (30) hours per week.

Motion to advertise for bids for collection, removal and disposal of garbage, rubbish and bulky waste within the Township for a period of three (3) years beginning on January 1, 2023.*

Discuss maturing CD's at WesBanco.*

SOLICITOR'S REPORT: No written report submitted.

ENGINEER'S REPORT: No written report submitted.

-Discussion of the run off problem at the Rettop Subdivision Project.

PLANNING COMMISSION: No written report submitted.

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FIRE DEPARTMENT: No written report submitted.

RECREATION BOARD: No written report submitted.

ROAD DEPARTMENT: No written report submitted.

POLICE DEPARTMENT: No written report submitted.

REAL ESTATE TAX COLLECTOR:

Victoria Leininger submitted the 2022 August Real Estate Tax Report to the Supervisors.

TREASURER'S REPORT:

Account	Balance	Total Bills per account
General Fund Account	8,385,410.04	Bills for this account totaled \$61,085.68 \$146,096.00 is earmarked for MDIA permit fees
State Liquid Fuels Account	\$28,267.03	Bills for this account totaled \$885.13
Capital Equipment Account	\$52,135.02	No bills.
Escrow Money Account	\$99,936.44	No bills.
Public Safety Account	\$1,641,158.68	No bills.
DCNR Grant Fund Account	\$75,225.41	No bills
Recreation Board Account	\$289.71	Bills for this account totaled \$156.77

Motion to accept the Treasurer's Report and pay the bills for the month of September 2022.

MOTION: SECOND:

ANNOUNCEMENTS:

- The Planning Commission will not meet in September unless needed.
- The Supervisors will hold a Work Session on Wednesday, October 5th at 6:00pm.
- The Supervisors' next Business Meeting will be held Wednesday, October 12th at 6:00pm.
- The Supervisors' will hold a Budget Meetings on September 21st, October 5th and October 26th at 6:00pm.

MEETING ADJOURNED:

MOTION: SECOND: