



Business Meeting

May 10, 2023

Call to Order:
Salute to Flag:

MEETINGS:

On April 28, 2023 Ms. Matsco and Mr. Shamp met with Allegheny Construction regarding Rocky Bend Nature Preserve Change House emergency repairs and a new roof for the Road Department garage.

On May 3, 2023 Ms. Matsco and Mr. Shamp met with SGA and Greenland Construction regarding progress on the RBNP Blending Barn renovation project.

On May 3, 2023 Ms. Matsco, Mr. Shamp and Mr. Cwynar held a Work Session at the Municipal Hall.

On May 10, 2023 Ms. Matsco, Mr. Shamp and Mr. Cwynar met in Executive Session with Mr. Sell and Mr. Fedeles regarding contract negotiations.

READING OF THE MINUTES OF THE TOWNSHIP BUSINESS MEETING HELD ON APRIL 12, 2023.

MOTION: **SECOND:**

READING OF THE MINUTES OF THE WORK SESSION MEETING HELD ON MAY 3, 2023.

MOTION: **SECOND:**

CITIZENS:

For any individuals wishing to make public comment tonight, please state your name and identify whether you are a taxpayer of Potter Township.

Please limit individual comments to five (5) minutes and direct all comments to the Chairperson. Public comment is not for debate or answering questions, rather it is for "comment on matters of concern, official action or deliberation...prior to taking official action" (PA Sunshine Act, Section 710.1).



OLD BUSINESS:

NEW BUSINESS:

MOTION TO ADOPT RESOLUTION 4-2023 TO FOREGO THE BIDDING PROCESS REQUIRED UNDER THE SECOND CLASS TOWNSHIP CODE FOR THE REPAIRS TO THE ROOF OF THE CHANGE HOUSE AT ROCKY BEND NATURE PRESERVE DUE TO EMERGENCY

MOTION: SECOND:

MOTION TO APPROVE THE EXPENDITURE OF \$6,000 FOR THE JOINT PURCHASE OF 2 STREET SWEEPERS FROM ERIE PA WITH GHRIP.

MOTION: SECOND:

MOTION TO APPROVE THE CONTRACT WITH MIDLAND ASPHALT MATERIALS INC FOR THE PURCHASE OF 12,500 GALLONS CRS-2 E-3 EMULSION LIQUID ASPHALT AT 2.45 PER GALLON.

MOTION: SECOND:

MOTION TO APPROVE THE CONTRACT WITH LINDY PAVING INC FOR THE PURCHASE OF 100 TONS OF SUPERPAVE WEARING 0 TO 0.3 MIL – DEL AT \$90.10 PER TON.

MOTION: SECOND:

MOTION TO APPROVE THE CONTRACT WITH REED OIL COMPANY FOR THE PURCHASE OF 3,000 GALLONS OF GASOLINE AND DIESEL FUEL AT \$0.03 PER GALLON OVER THE CURRENT PGH. OPIS PER GALLON PRICE.

MOTION: SECOND:

MOTION TO APPROVE THE CONTRACT WITH REED OIL COMPANY FOR THE PURCHASE OF 2,000 GALLONS OF FG 103 UNLEADED 87 OCTONE GASOLINE AT \$0.03 PER GALLON OVER THE CURRENT PGH. OPIS PER GALLON PRICE.

MOTION: SECOND:



MOTION TO APPROVE THE CONTRACT WITH AMERICAN ROCK SALT CO. FOR THE PURCHASE OF 75 TONS OF ROCK SALT AT \$91.50 PER TON.

MOTION: SECOND:

SOLICITOR'S REPORT: No Written Report Submitted

ENGINEER'S REPORT: No Written Report Submitted

PLANNING COMMISSION: No Written Report Submitted

FIRE DEPARTMENT: No Written Report Submitted

RECREATION BOARD: No Written Report Submitted

ROAD DEPARTMENT: No Written Report Submitted

POLICE DEPARTMENT: No Written Report Submitted

REAL ESTATE TAX COLLECTOR:

Victoria Leininger submitted the 2023 April Real Estate Tax Report to the Supervisors



TREASURER'S REPORT:

Account	Balance	Total Bills per account
General Fund Account	\$2,205,412.00	Bills for this account totaled \$325,600.15
State Liquid Fuels Account	\$23,562.52	Bills in this account totaled \$ 364.46
Capital Equipment Account	\$52,608.49	No bills.
Escrow Money Account	\$61273.78	No bills.
Public Safety Account	\$1,581,839.81	Bills for this account totaled \$30,833.34
DCNR Grant Fund Account	\$75,908.57	No bills
Recreation Board Account	\$111.72	Bills for this account totaled \$51.18

Motion to accept the Treasurer's Report and pay the bills for the month of May 2023.

MOTION: SECOND:



ANNOUNCEMENTS:

- The Planning Commission will not meet in May unless needed.
- The Supervisors will hold their next Work Session on Wednesday, June 7th at 6:00 pm.
- The Supervisors will hold the next Township Business Meeting on Wednesday, June 14th at 6:00pm
- The Municipal Office will be closed from May 17th thru the 19th.
- The Municipal Office will be closed on May 29th for the Memorial Day Holiday.
- The Municipal Office will close at noon on Tuesday May 30th for training.
- The Municipal Office will be closed on June 12 for training.

MEETING ADJOURNED:

MOTION: **SECOND:**