



## Work Session Minutes

May 3, 2023

The Potter Township Supervisors held their monthly Work Session on Wednesday May 3, 2023 at the Potter Township Municipal Building. Ms. Matsco called the meeting to order at 6:03 P.M.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar

Secretary/Treasurer: Mark Czarnecki

Citizens: Caroline Czarnecki, Lauren Patton, Jody McCutcheon and William McCutcheon

### DISCUSSION ITEMS:

Ms. McCutchan stated she lives on Raccoon Creek Rd., recently the refuse crews have been throwing her garbage cans and now they are all broken. She called J. Young Refuse and spoke to the owner. She provided him pictures of the damaged cans and he told her that they were old and he would not replace them. Ms. McCutchan stated her driveway is about a quarter of a mile long and she built a stand for the garbage cans. She also stated that she can't take her garbage cans to the road because of problems with the neighbors in the past.

Mr. Shamp stated that she is allowed to place her garbage can in the right of way by the road. Ms. Matsco said she would call the refuse company and discuss the situation and she would also speak with the neighbors about the situation. Ms. Matsco will follow-up with Ms. McCutchan in a day or so.

A resolution will be placed on the agenda for next week's meeting to Forego the Bidding Process for emergency repairs to the Change House roof. Supervisors will then follow-up with Allegheny Construction regarding contracts.

Mr. Czarnecki informed the Supervisors that Dan Sell had stated he could do the site plan for the new playground on an hourly cost basis. He just needed a budget limit. Mr. Shamp said that the cost could be considered engineering services and did not require a motion for approval. Ms. Matsco stated that the equipment from the current playground could be moved to RBNP including the Log House, Log Roller, Spin With Me and Monkey Bars. Mr. Czarnecki will follow-up with play&park structures to contact Justin regarding grading requirements for the new playground.



The Supervisors will continue to review the bids for the cameras from Farelli Consulting Group. Mr. Czarnecki will request a representative come to the next Work Session in June to discuss options.

Supervisors agreed that the \$500 from Beaver County for emergency planning will be used to offset the cost of the camera system for the Fire Hall.

Ms. Matsco stated that Shell had submitted an updated landscaping plan. They have removed some of the invasive plant species from the plan and updated the stream stabilization plan for Poor House Run.

Mr. Czarnecki informed the board that he is still waiting on documents from the Kotun's attorney before issuing the building permit.

Regarding the RBNP Blending Barn, Greenland Construction is fabricating brackets and hope to install them after they sandblast next week. They are planning roof installation the week of the 26<sup>th</sup>.

Mr. Shamp stated that GHRIP is looking into buying 2 street sweepers from Erie Pa. The cost would be \$6,000 per GHRIP member. The new sweepers would replace older ones current used and would save on maintenance cost. A motion will be placed on next week's agenda to authorized the purchase.

Ms. Matsco informed the board that PennBid was looking to do some training for GHRIP members on using their site and good bid practices.

**THERE BEING NO FURTHER DISCUSSION THE WORK SESSION ADJOURNED AT 7:18 P.M.**

**MOTION: Al Cwynar**

**Second: Earl Shamp**

**MOTION CARRIED**

**Respectfully Submitted,**

**Mark Czarnecki  
Secretary/Treasurer**