



Business Meeting

September 13, 2023

Call to Order:
Salute to Flag:

MEETINGS:

On August 21, 2023 Ms. Matsco, Mr. Cwynar and Mr. Shamp met BASF and LSSE regarding a new construction project at the BASF plant on Route 18.

On August 28, 2023 Ms. Matsco, Mr. Cwynar and Mr. Shamp met with DQL regarding EV charging stations.

On August 29, 2023 Ms. Matsco, Mr. Cwynar and Mr. Shamp met with BASF and CTWA regarding a construction project at the BASF plant on Route 18.

On September 6, 2023 Ms. Matsco, Mr. Shamp and Mr. Cwynar held a Work Session at the Municipal Hall.

On September 7, 2023 Ms. Matsco, Mr. Cwynar and Mr. Shamp met with PennDot regarding winter road maintenance on Raccoon Creek Rd.

On September 11, 2023 Ms. Matsco met with Davey Tree Expert Co. to discuss an invasive species control program for RBNP.

READING OF THE MINUTES OF THE TOWNSHIP BUSINESS MEETING HELD ON AUGUST 9, 2023.

MOTION: SECOND:

READING OF THE MINUTES OF THE WORK SESSION MEETING HELD ON SEPTEMBER 6, 2023.

MOTION: SECOND:

CITIZENS:

For any individuals wishing to make public comment tonight, please state your name and identify whether you are a taxpayer of Potter Township.

Please limit individual comments to five (5) minutes and direct all comments to the Chairperson. Public comment is not for debate or answering questions, rather it is for “comment on matters of concern, official action or deliberation...prior to taking official action” (PA Sunshine Act, Section 710.1).



OLD BUSINESS:

MOTION TO APPROVE THE COMPLETED LANDSCAPING WORK DONE BY SHELL AS PART OF THEIR CONDITIONAL USE PERMIT AND CLOSE THAT PERMIT ITEM.

MOTION: SECOND:

NEW BUSINESS:

MOTION TO ENGAGE SLEIGHTER DESIGN FOR STUDY AND SCOPE OF WORK TO DEVELOP AN ACTIVE TRANSPORTATION PLAN FOR THE ROUTE 18 CORRIDOR TO ROCK BEND NATURE PRESERVE.

MOTION: SECOND:

MOTION TO APPROVE RESOLUTION 5-2023 TO ENTER INTO A WINTER MAINTENANCE SERVICE AGREEMENT WITH PENNDOT FOR RACCOON CREEK RD. PENNDOT AGREEMENT NO. 11A162.

MOTION: SECOND:

MOTION TO APPROVE ADVERTISING OF THE 2024 BUDGET MEETING TO BE HELD ON OCTOBER 18, 2023.

MOTION: SECOND:

SOLICITOR'S REPORT: No Written Report Submitted

ENGINEER'S REPORT: No Written Report Submitted

PLANNING COMMISSION: No Written Report Submitted

FIRE DEPARTMENT: No Written Report Submitted

RECREATION BOARD: No Written Report Submitted



ROAD DEPARTMENT: No Written Report Submitted

POLICE DEPARTMENT:

Center Township Police Department submitted Patrol Reports for August 2023.

REAL ESTATE TAX COLLECTOR:

Victoria Leininger submitted the September 2023 Real Estate Tax Report to the Supervisors

TREASURER'S REPORT:

Account	Balance	Total Bills per account
General Fund Account	\$1,532,735.49	Bills for this account totaled \$255,257.77
State Liquid Fuels Account	\$21,781.96	Bills in this account totaled \$549.18
Capital Equipment Account	\$52,963.95	No bills.
Escrow Money Account	\$47,668.78	No Bills
Public Safety Account	\$1,536,063.25	Bills for this account totaled \$30,833.34
DCNR Grant Fund Account	\$76,421.47	No bills
Recreation Board Account	\$111.72	No bills

Motion to accept the Treasurer's Report and pay the bills for the month of September 2023.

MOTION: SECOND:

ANNOUNCEMENTS:

- The Planning Commission will not meet in September unless needed.
- The Municipal Office will be closed September 9th for Columbus Day.
- The Municipal Office will be closed September 14th and 15th for Vacation.
- The Supervisors will hold their next Work Session on Wednesday, October 4th at 6:00 pm.



- The Supervisors will hold the next Township Business Meeting on Wednesday, October 11th at 6:00pm
- The Supervisors will hold a budget meeting on October 18th to discuss the 2024 Municipal Budget.

MEETING ADJOURNED:

MOTION: **SECOND:**