

February 1, 2023
Work Session Minutes

The Potter Township Supervisors held their monthly Work Session on Wednesday February 1, 2023 at the Potter Township Municipal Building. Ms. Matsco called the meeting to order at 6:00 P.M.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar

Secretary/Treasurer: Mark Czarnecki

DISCUSSION ITEMS:

Final copy of the Police Contract has been received, awaiting signature and Resolution No. 2-2023 authorizing the contract will be presented at the February 8th meeting for approval.

Shell is still working on the outstanding items and has been invited to the February 8th meeting for discussions with the community groups that have stated they plan to attend the meeting.

The blocks for the Salt Shed should be delivered at any time. The site has been prepared. Mr. Shamp stated he has spoken with a vendor regarding having poured concrete cap place around the block to even out the surface for the steel frame to be attached to. Once the block is in place the shed structure will need to be put out to bid.

Discussion of moving Township website to PSATs for hosting at rate of \$12 per month with an initial set up fee of \$200. Ms. Matsco also recommend contacting another website host, govunity regarding what services they offer and at what cost. Mr. Czarnecki said he would contact them this week.

Mr. Czarnecki stated the everything appears to be in place for the planned Blood Drive to be held at Municipal Building on 3-24-2023. The marketing materials had been dropped off at the office including an insert for the township newsletter in March.

Regarding the traffic light on Route 18 and the Styropek plant, Mr. Czarnecki informed the board that he had received a reply from Koppers and they have no information regarding the plant in Beaver County. On the recommendation of Mr. Cwynar, he was attempting to contact Beazer East to see if they had any information.

Ms. Matsco informed the board that the topic of a recent discharge of plastic into Raccoon Creek had been discussed at the RECAP Meeting held on January 10, 2023.

Mr. Czarnecki informed the board that he had discussed improvements to the playground with 2 vendors. One proposal had come in around \$111,000 which included replacing all the current playground equipment. He also stated that the deadline for DCNR grants was April 15, 2023 but it would mean that the project would not be able to start until next year. He also informed the board that the vendors recommended not going thru DCNR and pursuing other grants.

The board did not feel that pursuing DCNR was necessary given the size of project and other grants would be the best option.

Mr. Czarnecki informed the board he had spoken with MDIA and it was recommended that contacting DCNR would be useful to make sure the project complied with ADA.

Ms. Matsco or Mr. Czarnecki will try and attend the PRPS conference on February 10th.

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Mr. Czarnecki informed the board he had reviewed the Septic Clean Out list and found that over 120 homes have no record of ever submitting their required paperwork. The board will continue to review the situation later.

THERE BEING NO FURTHER DISCUSSION THE WORK SESSION ADJOURNED AT 7:00 P.M.

MOTION: Rebecca Matsco

Second: Al Cwynar

MOTION CARRIED

Respectfully Submitted,

**Mark Czarnecki
Secretary/Treasurer**