



Business Meeting

May 10, 2023

The Potter Township Supervisors held their monthly Business Meeting on Wednesday May 10, 2023 at the Potter Township Municipal Building. Ms. Matsco called the meeting to order at 6:10 P.M.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar

Secretary/Treasurer: Mark Czarnecki

Solicitor: Garen Fedeles

Engineer: Dan Sell

Citizens: Caroline Czarnecki, Pam Petrella, Lauren Patton, Terrie Baumgardner, Dr. Clifford Lau, Ron Lyle, Jim Gabel and Vicki Carlton

MEETINGS:

On April 28, 2023 Ms. Matsco and Mr. Shamp met with Allegheny Construction regarding Rocky Bend Nature Preserve Change House emergency repairs and a new roof for the Road Department garage.

On May 3, 2023 Ms. Matsco and Mr. Shamp met with SGA and Greenland Construction regarding progress on the RBNP Blending Barn renovation project.

On May 3, 2023 Ms. Matsco, Mr. Shamp and Mr. Cwynar held a Work Session at the Municipal Hall.

On May 10, 2023 Ms. Matsco, Mr. Shamp and Mr. Cwynar met in Executive Session with Mr. Sell and Mr. Fedeles regarding contract negotiations.

READING OF THE MINUTES OF THE TOWNSHIP BUSINESS MEETING HELD ON APRIL 12, 2023.

MOTION: Al Cwynar

SECOND: Earl Shamp

MOTION CARRIED

READING OF THE MINUTES OF THE WORK SESSION MEETING HELD ON MAY 3, 2023.

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED



CITIZENS:

Ms. Baumgardner question a comment in last month’s minutes stating that Shell was hiring a company from New Zealand to conduct the light study. She stated that she thought the light study was already in process in accordance with township ordinance.

Ms. Matsco asked Ms. Baumgardner why in the recent Eyes On Shell newsletter stated that the Potter Township Supervisors would not commit to holding Shell accountable for the light study and other issues at the plant when the Supervisors have stated repeatedly that they were holding Shell to all their commitments and doing everything within their power.

Ms. Baumgardner stated she didn’t believe she had received assurances to that in prior meetings that she had attended.

Ms. Matsco repeated that Potter Township was doing everything in its power to hold Shell to its commitments.

Ms. Baumgardner stated that the Township Resolution regarding the light study was meant to ensure Shell compliance. She also asked if Shell had been reminded of the ordinance in their discussions with the Supervisors and if the Township was considering legal action against Shell.

Ms. Matsco said she refused to answer that question.

Dr. Lau asked if the Supervisors had met with Shell regarding the light study and other issues.

Ms. Matsco stated that all meetings attended by a majority of the Supervisors are noted in the meeting agendas and to refer to past minutes.

OLD BUSINESS:

No Old Business.

NEW BUSINESS:

MOTION TO ADOPT RESOLUTION 4-2023 TO FOREGO THE BIDDING PROCESS REQUIRED UNDER THE SECOND CLASS TOWNSHIP CODE FOR THE REPAIRS TO THE ROOF OF THE CHANGE HOUSE AT ROCKY BEND NATURE PRESERVE DUE TO EMERGENCY CONDITIONS.

MOTION: AL CWYNAR SECOND: EARL SHAMP MOTION CARRIED

MOTION TO APPROVE THE EXPENDITURE OF BETWEEN \$3,000 and \$6,000 FOR THE JOINT PURCHASE OF 1 OR MORE STREET SWEEPERS FROM ERIE PA WITH GHRIP PARTNERS.

MOTION: EARL SHAMP SECOND: AL CWYNAR MOTION CARRIED

MOTION TO APPROVE THE CONTRACT WITH MIDLAND ASPHALT MATERIALS INC FOR THE PURCHASE OF 12,500 GALLONS CRS-2 E-3 EMULSION LIQUID ASPHALT AT \$2.45 PER GALLON.

MOTION: AL CWYNAR SECOND: EARL SHAMP MOTION CARRIED



MOTION TO APPROVE THE CONTRACT WITH LINDY PAVING INC FOR THE PURCHASE OF 100 TONS OF SUPERPAVE MATERIAL AT \$90.10 PER TON.

MOTION: EARL SHAMP SECOND: AL CWYNAR MOTION CARRIED

MOTION TO APPROVE THE CONTRACT WITH REED OIL COMPANY FOR THE PURCHASE OF 3,000 GALLONS OF GASOLINE AND DIESEL FUEL AT \$0.03 PER GALLON OVER THE CURRENT PGH. OPIS PER GALLON PRICE AS OF APRIL 12, 2023 .

MOTION: AL CWYNAR SECOND: EARL SHAMP MOTION CARRIED

MOTION TO APPROVE THE CONTRACT WITH REED OIL COMPANY FOR THE PURCHASE OF 2,000 GALLONS OF FG 103 UNLEADED 87 OCTONE GASOLINE AT \$0.03 PER GALLON OVER THE CURRENT PGH. OPIS PER GALLON PRICE AS OF APRIL 12, 2023.

MOTION: EARL SHAMP SECOND: AL CWYNAR MOTION CARRIED

MOTION TO APPROVE THE CONTRACT WITH AMERICAN ROCK SALT CO. FOR THE PURCHASE OF 75 TONS OF ROCK SALT AT \$91.50 PER TON.

MOTION: AL CWYNAR SECOND: EARL SHAMP MOTION CARRIED

SOLICITOR'S REPORT:

Mr. Fedeles informed the Supervisors that the bids for the salt shed had been advertised and are due by May 31st. He also informed the Supervisors that he had sent a draft of the agreement with Aliquippa Municipal Water Authority regarding the proposed water tower to the Authority and was waiting on a reply.

ENGINEER'S REPORT:

Mr. Sell informed the Supervisors that he was preparing the MS4 NOI and Waiver. He also had met with Shell regarding the monuments. He stated Shell is planning to begin installing the monuments around May 22nd. They expect to have the 30 or so monuments installed by the end of June. The work includes replacing the existing iron pins with concrete monuments.

Mr. Sell stated Widmer can prepare the site plan for the new playground and sidewalks. The Supervisors requested Widmer prepare the plan.

Mr. Sell stated he has not heard from PennDot regarding the Montgomery Dam Rd. speed study.

PLANNING COMMISSION: No Written Report Submitted



FIRE DEPARTMENT:

Ms. Carlton informed the Supervisor that the responders to the train derailment had begun the blood and urine testing related to the chemicals at the site. Firefighters will need to get tested annually for the next 30 years. She noted that the trucks that went to East Palestine had all gone thru decontamination. The Fire Department has also received funds from the insurance company related to the gear that was contaminated. Ms. Carlton also stated that 2 female fire fighters had agreed to participate in a separate study to check the medical effects related to the chemicals at the site.

Mr. Gabel stated that he had attended the Monroeville Fire Expo and had spoken to representatives regarding the purchase of the new brush truck for the Fire Department. He spoke to Kush Kustoms regarding the specification and hoped the final cost would be around \$135,000. They have placed the order for the new truck and hope to have the chase and cab by September.

He thanked the Supervisors for considering cameras for the Fire Hall. He also stated their view would be limited to the back of the building and the front parking lot to respect the neighbor's privacy.

Ms. Matsco thanked him for respecting the neighbor's privacy.

RECREATION BOARD: No Written Report Submitted

ROAD DEPARTMENT:

Mr. Czarnecki stated he had received an email from Hanover Twp. regarding the sale of the Co-Op Rex Roller S-3013. He will follow up to see what action the Supervisors need to take.

POLICE DEPARTMENT: No Written Report Submitted

REAL ESTATE TAX COLLECTOR:

Victoria Leininger submitted the 2023 April Real Estate Tax Report to the Supervisors

TREASURER'S REPORT:



Account	Balance	Total Bills per account
General Fund Account	\$2,205,412.00	Bills for this account totaled \$325,600.15
State Liquid Fuels Account	\$23,562.52	Bills in this account totaled \$364.46
Capital Equipment Account	\$52,608.49	No bills.
Escrow Money Account	\$61,273.78	No bills.
Public Safety Account	\$1,581,839.81	Bills for this account totaled \$30,833.34
DCNR Grant Fund Account	\$75,908.57	No bills
Recreation Board Account	\$111.72	Bills for this account totaled \$51.18

Motion to accept the Treasurer's Report and pay the bills for the month of May 2023.

MOTION: Earl Shamp

SECOND: Al Cwynar

MOTION CARRIED

THERE BEING NO FURTHER DISCUSSION THE WORK SESSION ADJOURNED AT 6:50 P.M.

MOTION: Al Cwynar Second: Earl Shamp MOTION CARRIED

Respectfully Submitted,

Mark Czarnecki
Secretary/Treasurer