



Business Meeting

August 9, 2023

The Potter Township Supervisors held their monthly Business Meeting on Wednesday August 9, 2023 at the Potter Township Municipal Building. Ms. Matsco called the meeting to order at 6:00 P.M.

In attendance were:

Supervisors: Rebecca Matsco AI, Cwynar and Earl Shamp

Secretary/Treasurer: Mark Czarnecki

Solicitor: Garen Fedeles

Engineer: Dan Sell

Center Township Police Department: Aldo Legge and Rob Scala

Citizens: Caroline Czarnecki, Terry Baumgardner, Dr. Clifford Lau, Mark Summerville, Tom Ruff, Casey Harrington and Lauren Patton

MEETINGS:

On July 20, 2023 Ms. Matsco, Mr. Cwynar and Mr. Shamp met with DEP via phone regarding the Shell Act 57 penalty.

On July 20, 2023 Ms. Matsco, Mr. Cwynar and Mr. Shamp met in Executive Session with Mr. Fedeles regarding the Shell Act 57 funds.

On July 25, 2023 Ms. Matsco, Mr. Cwynar and Mr. Shamp met with Kevin Hinds of play&park structures regarding proposed playground on Pleasant Dr. related to Shell Act 57 penalty.

On July 26, 2023 Ms. Matsco, Mr. Cwynar and Mr. Shamp met with Allegheny Electric and Greenland Construction regarding outstanding issues at RBNP Blending Barn project.

On July 31, 2023 Ms. Matsco met with Shell Pipeline regarding nature restoration projects along their pipeline Right-Of-Way.

On August 1, 2023 Mr. Cwynar met with Shell regarding historic preservation programs.

On August 1, 2023 Ms. Matsco, Mr. Cwynar and Mr. Shamp met with Allegheny Construction and Sleighter Design regarding emergency repairs to RBNP Change House and new roof for the Road Department Building.

On August 2, 2023 Ms. Matsco, Mr. Shamp and Mr. Cwynar held a Work Session at the Municipal Hall.

On August 8, 2023 Ms. Matsco, Mr. Shamp and Mr. Cwynar met with SGA and Greenland Construction regarding RBNP Blending Barn punch list.

On August 9, 2023 Ms. Matsco, Mr. Shamp and Mr. Cwynar met in Executive Session with Ms. Stotler regarding outstanding legal issues.



READING OF THE MINUTES OF THE TOWNSHIP BUSINESS MEETING HELD ON JUNE 14, 2023.

MOTION: AL CWYNAR SECOND: EARL SHAMP MOTION CARRIED

READING OF THE MINUTES OF THE WORK SESSION MEETING HELD ON JULY 5, 2023.

MOTION: EARL SHAMP SECOND: AL CWYNAR MOTION CARRIED

CITIZENS:

Ms. Baumgardner asked if there was any update on the Shell Lighting Study. Ms. Matsco noted there were no updates at this time.

Ms. Baumgardner asked if the Township had ever issued any noise, dust, traffic or lighting citations ever. The Supervisors said probably in the past but had no specifics.

Ms. Baumgardner asked if the Township understood the difference between greenspaces and recreation space in relation to projects it was considering with the Shell Act 57 penalty. Ms. Matsco said they were working with DEP on projects with the greatest benefit for the Township's residents.

Dr. Lau asked if the Township was considering adding additional air monitors to the Municipal Building. The Supervisors said that was included in the Shell Act 57 penalty funds. He then stated that he had taken samples from Raccoon Creek and believed it was related to the Horsehead slag pile. He said he has reported it to DEP.

OLD BUSINESS:

Ms. Matsco stated that the new township website is up and running additional information and features will be added as township staff receives additional training.

Ms. Matsco stated that the Widmer Engineering has completed the MS4 NOI Waiver and it is ready for submission. Motion was made and approved last week. Mr. Fedeles said no additional motion was needed this week.

MOTION TO APPROVE THE LISTING OF THE TOWNSHIP'S STREET SWEEPER S3211 FOR \$3,000 ON MUNICIBID.

MOTION: AL CWYNAR SECOND: EARL SHAMP MOTION CARRIED



MOTION TO APPROVE THE LISTING OF THE TOWNSHIP'S STREET SWEEPER S3212 FOR \$2,000 ON MUNICIBID.

MOTION: EARL SHAMP

SECOND: AL CWYNAR

MOTION CARRIED

NEW BUSINESS:

MOTION TO APPROVE THE GHRIP PURCHASE OF A USED STREET PAVER FOR THE TOWNSHIP'S SHARE NOT TO EXCEED \$59,000.

MOTION: EARL SHAMP

SECOND: AL CWYNAR

MOTION CARRIED

MOTION TO DISBURSE THE REMAINING SHELL MONUMENTS ESCROW FUNDS IN THE AMOUNT OF \$5,990.

MOTION: AL CWYNAR

SECOND: EARL SHAMP

MOTION CARRIED

MOTION TO APPROVE PAYMENT OF PAY APPLICATION FROM GREENLAND CONSTRUCTION FOR WORK ON RBNP BLENDING BARN IN THE AMOUNT OF \$34,676.80

MOTION AL CWYNAR

SECOND EARL SHAMP

MOTION CARRIED

SOLICITOR'S REPORT:

Mr. Fedeles stated that the Supervisors will need to meet in Executive Session to discuss real estate matter.

ENGINEER'S REPORT:

Mr. Sell informed that the MS4 NOI Waiver Application had been submitted electronically because of a time deadline.

PLANNING COMMISSION: No Written Report Submitted

FIRE DEPARTMENT:

Ms. Matsco commended the Fire Department for their work with the fireworks during the community picnic.



RECREATION BOARD:

Ms. Matsco mentioned that the community picnic had been a success with approximately 200 people attending. The new playground was a huge hit with the kids. Ms. Matsco also thanked Mr. Farrow for allowing the Township to use his property for the fireworks.

ROAD DEPARTMENT: No Written Report Submitted

POLICE DEPARTMENT:

The Center Township Police Department had submitted a Patrol Report to the Supervisors. New Police Chief Legge introduced himself and promised more community involvement from the department. He also promised monthly Patrol Reports and Quarterly Call Reports will be given to the Supervisors going forward.

REAL ESTATE TAX COLLECTOR:

Victoria Leininger submitted the July 2023 Real Estate Tax Report to the Supervisors.

TREASURER'S REPORT:

Account	Balance	Total Bills per account
General Fund Account	\$1,661,083.63	Bills for this account totaled \$205,501.46
State Liquid Fuels Account	\$21,770.07	Bills in this account totaled \$385.54
Capital Equipment Account	\$52,874.14	No bills.
Escrow Money Account	\$47,668.78	Bills for the account totaled \$2,180.00.
Public Safety Account	\$1,547,528.03	Bills for this account totaled \$15,416.67
DCNR Grant Fund Account	\$76,291.87	No bills.
Recreation Board Account	\$111.72	No bills.

Motion to accept the Treasurer's Report and pay the bills for the month of August 2023.

MOTION: EARL SHAMP

SECOND: AL CWYNAR

MOTION CARRIED



THERE BEING NO FURTHER DISCUSSION THE WORK SESSION ADJOURNED AT 6:30 P.M.
MOTION: AL CWYNAR SECOND: EARL SHAMP MOTION CARRIED

Respectfully Submitted,

Mark Czarnecki
Secretary/Treasurer