



Business Meeting

July 12, 2023

The Potter Township Supervisors held their monthly Business Meeting on Wednesday July 12, 2023 at the Potter Township Municipal Building. Ms. Matsco called the meeting to order at 6:00 P.M.

In attendance were:

Supervisors: Rebecca Matsco and Earl Shamp

Secretary/Treasurer: Mark Czarnecki

Solicitor: Garen Fedeles

Engineer: Dan Sell

Citizens: Caroline Czarnecki, Pam Petrella, Terry Baumgardner, Dr. Clifford Lau and Lauren Patton

MEETINGS:

On June 14, 2023 Ms. Matsco, Mr. Cwynar and Mr. Shamp met with SGA and Allegheny Construction regarding Rocky Bend Nature Preserve Change House emergency repairs.

On June 14, 2023 Ms. Matsco, Mr. Cwynar and Mr. Shamp met in Executive Session with Mr. Fedeles regarding the Shell Act 57 funds.

On June 28, 2023 Ms. Matsco, Mr. Cwynar and Mr. Shamp met with Shell regarding outstanding business items.

On June 28, 2023 Ms. Matsco, Mr. Cwynar and Mr. Shamp met with Allegheny Construction and Sleighter Design regarding emergency repairs to RBNP Change House and new roof for the Road Department Building.

On July 5, 2023 Ms. Matsco, Mr. Shamp and Mr. Cwynar held a Work Session at the Municipal Hall.

On July 12, 2023 Ms. Matsco and Mr. Shamp held a virtual meeting with Shell on outstanding issues.

READING OF THE MINUTES OF THE TOWNSHIP BUSINESS MEETING HELD ON JUNE 14, 2023.

MOTION: EARL SHAMP

SECOND: REBECCA MATSCO

MOTION CARRIED

READING OF THE MINUTES OF THE WORK SESSION MEETING HELD ON JULY 5, 2023.

MOTION: EARL SHAMP

SECOND: REBECCA MATSCO

MOTION CARRIED



CITIZENS:

Ms. Baumgardner asked why there was no mention in the township minutes since November of meetings with Shell about the lighting study. Ms. Matsco stated that the meetings with Shell in the minutes included several subjects and not just the lighting study.

Dr. Lau asked what was the plastic spill mentioned in the February minutes. Ms. Matsco informed him that the township had been asked by Allegheny River Keepers if the township had any information about a plastic spill they had heard about and she informed that we had no information of any such spill. Dr. Lau then asked what the RECAP was. Ms. Matsco stated it was a group of business and communities along Route 18 that meet to discuss events and issues effecting the Route 18 corridor.

Dr. Lau then mentioned using the Shell Act 57 funds for a monitoring program. He said the language in the letter referred to using the funds for public safety and protecting citizens. Ms. Matsco informed him that the funds the township was eligible had different conditions such as greenspaces, improving air quality in township buildings and electric vehicles.

Dr. Lau then asked if the monuments that Shell installed follow the GIS maps on the county's assessment website because he wanted to install monitors and didn't want to trespass on Shell property. Mr. Shamp said the monuments to not necessarily show the curves in the property line.

Dr. Lau then asked about funds that the township had received under the KOEZ agreement. Ms. Matsco stated that the only funds the township had received was a Public Safety grant to offset the tax revenue lost and those funds were being used to pay for the township's police services.

Ms. Baumgardner then asked if there was any update on the Shell lighting study. Ms. Matsco informed her there was no update.

OLD BUSINESS:



Ms. Matsco stated that the new playground equipment had been installed and the Supervisors had met with Maxxco regarding the installation of the ADA accessible sidewalk and had been given a quote of \$9,975.

Motion to award the contract to Maxxco for installation of ADA accessible sidewalk at the Municipal Park in the amount of \$9,975.

MOTION: EARL SHAMP

SECOND: REBECCA MATSCO

MOTION CARRIED

NEW BUSINESS:

Ms. Matsco stated that the township had BVSM conduct emergency repairs to the HVAC system at a cost of \$6,775.00.

SOLICITOR'S REPORT:

Mr. Fedeles informed everyone that the county had mailed out the new assessments and everyone should have received them by now. The website also contains a calculator to estimate citizens new taxes. The current estimated milage rate for Beaver County is 3.66, Potter Township is estimated at 1.3168 and Central Valley School District is estimated to be at 9.784. The township will need to approve the new milage rate by December and the school district by next summer.

ENGINEER'S REPORT:

Mr. Sell stated that the MS4 NOI and Waiver are being prepared and will be submitted to the state by the August deadline. Shell has provided the township with the final monument's location plan. Mr. Sell also stated that he had prepared and submitted the sealed plans for the playground to the township. Mr. Sell stated he had received the Montgomery Dam Rd Speed Limit Study from PennDot and PennDot will be posting a 40 MPH Speed Limit signs as well as other road signs as soon as possible.

PLANNING COMMISSION: No Written Report Submitted

FIRE DEPARTMENT:



Ms. Matsco stated that the township had received a report that the new Brush Truck was ahead of schedule and should be seen in the township soon.

RECREATION BOARD:

Ms. Matsco reminded everyone that the township community picnic was scheduled for August 5th starting at 7PM with ice cream being provided by Brusters and fireworks by Pyrotecnico.

ROAD DEPARTMENT:

Mr. Czarnecki stated he had received further emails about the potential sale of the street sweeper S3211 being bought by Raccoon Township and it was decided to wait until next meeting for any descion.

POLICE DEPARTMENT: No Written Report Submitted

REAL ESTATE TAX COLLECTOR:

The May Real Estate Tax Report was delayed and not available for the Supervisors because of the reassessments.

TREASURER'S REPORT:

Account	Balance	Total Bills per account
General Fund Account	\$1,826,737.45	Bills for this account totaled \$159,948.58
State Liquid Fuels Account	\$22,277.83	Bills in this account totaled \$788.31
Capital Equipment Account	\$52,784.48	No bills.
Escrow Money Account	\$59,128.78	Bills for the account totaled \$35,561.66.
Public Safety Account	\$1,558,934.61	Bills for this account totaled \$15,416.67
DCNR Grant Fund Account	\$76,162.50	No bills.
Recreation Board Account	\$111.72	No bills.



Motion to accept the Treasurer's Report and pay the bills for the month of July 2023.

MOTION: EARL SHAMP

SECOND: REBECCA MATSCO

MOTION CARRIED

THERE BEING NO FURTHER DISCUSSION THE WORK SESSION ADJOURNED AT 6:32 P.M.

MOTION: EARL SHAMP

SECOND: REBECCA MATSCO

MOTION CARRIED

Respectfully Submitted,

Mark Czarnecki
Secretary/Treasurer