



## Business Meeting

October 11, 2023

Call to Order:  
Salute to Flag:

### **MEETINGS:**

Sept 17-19, 2023, Ms. Matsco attended the PA Greenways & Trails Conference in Scranton PA.  
Sept 20, 2023, Mr. Cwynar and Mr. Shamp attended a virtual Rocky Bend update meeting with SGA.

Sept 26, 2023, Mr. Cwynar and Ms. Matsco attended a Change House Budget & Design meeting with Allegheny Construction and Sleighter Design.

Sept 28, 2023, Ms. Matsco attended the Delegate Meeting of the Beaver Co Regional Council of Governments.

Oct 2, 2023, Mr. Cwynar and Ms. Matsco attended a trail plan scoping meeting with Sleighter Design and French Engineering.

On October 4, 2023 Ms. Matsco, Mr. Shamp and Mr. Cwynar held a Work Session at the Municipal Hall.

READING OF THE MINUTES OF THE TOWNSHIP BUSINESS MEETING HELD ON SEPTEMBER 13, 2023.

**MOTION:**

**SECOND:**

READING OF THE MINUTES OF THE WORK SESSION MEETING HELD ON OCTOBER 4, 2023.

**MOTION:**

**SECOND:**

### **CITIZENS:**

*For any individuals wishing to make public comment tonight, please state your name and identify whether you are a taxpayer of Potter Township.*

*Please limit individual comments to five (5) minutes and direct all comments to the Chairperson. Public comment is not for debate or answering questions, rather it is for "comment on matters of concern, official action or deliberation...prior to taking official action" (PA Sunshine Act, Section 710.1).*

### **OLD BUSINESS:**



**MOTION TO APPROVE RESOLUTION 6-2023 TO ENTER INTO A WINTER MAINTENANCE SERVICE AGREEMENT WITH PENNDOT FOR RACCOON CREEK RD. PENNDOT AGREEMENT NO. 11A162.**

**MOTION: SECOND:**

**NEW BUSINESS:**

**MOTION TO APPROVE THE PURCHASE OF THE TOWNSHIP INSURANCE COVERAGE FROM ANDERSON INSURANCE GROUP IN THE AMOUNT OF \$25,547.**

**MOTION: SECOND:**

**MOTION TO APPROVE THE PURCHASE OF 327 PLEASANT DR FOR THE AGREED AMOUNT OF \$110,000.**

**MOTION: SECOND:**

**SOLICITOR'S REPORT: No Written Report Submitted**

**ENGINEER'S REPORT: No Written Report Submitted**

**PLANNING COMMISSION: No Written Report Submitted**

**FIRE DEPARTMENT: No Written Report Submitted**

**RECREATION BOARD: No Written Report Submitted**

**ROAD DEPARTMENT: No Written Report Submitted**

**POLICE DEPARTMENT:**

Center Township Police Department submitted Patrol Reports for September 2023.



**REAL ESTATE TAX COLLECTOR:**

Victoria Leininger submitted the October 2023 Real Estate Tax Report to the Supervisors

**TREASURER'S REPORT:**

<b>Account</b>	<b>Balance</b>	<b>Total Bills per account</b>
<b>General Fund Account</b>	<b>\$1,438,638.36</b>	<b>Bills for this account totaled \$161,568.10</b>
<b>State Liquid Fuels Account</b>	<b>\$17,248.71</b>	<b>Bill for this account totaled \$396.92</b>
<b>Capital Equipment Account</b>	<b>\$53,051.01</b>	<b>No bills.</b>
<b>Escrow Money Account</b>	<b>\$47,668.78</b>	<b>No Bills</b>
<b>Public Safety Account</b>	<b>\$1,524,431.60</b>	<b>Bills for this account totaled \$15,416.67</b>
<b>DCNR Grant Fund Account</b>	<b>\$76,547.09</b>	<b>No bills</b>
<b>Recreation Board Account</b>	<b>\$111.72</b>	<b>No bills</b>

**Motion to accept the Treasurer's Report and pay the bills for the month of October 2023.**

**MOTION:                      SECOND:**

**ANNOUNCEMENTS:**

- The Planning Commission will not meet in October unless needed.
- The Supervisors will hold a budget meeting on October 18<sup>th</sup> to discuss the 2024 Municipal Budget.
- Trick or Treat will be October 31<sup>st</sup> from 6 PM to 8 PM.
- The Supervisors will hold their next Work Session on Wednesday, November 1st at 6:00 pm.
- Election Day is Tuesday November 7<sup>th</sup>.
- The Supervisors will hold the next Township Business Meeting on Wednesday, November 8th at 6:00pm
- The Municipal Office will be closed November 10<sup>th</sup> for Veterans Day.
- The Municipal Office will be closed November 23<sup>rd</sup> and 24<sup>th</sup> for the Thanksgiving Holiday.



**MEETING ADJOURNED:**

**MOTION:                      SECOND:**