



Business Meeting

September 13, 2023

The Potter Township Supervisors held their monthly Business Meeting on Wednesday September 13, 2023 at the Potter Township Municipal Building. Ms. Matsco called the meeting to order at 6:00 P.M.

In attendance were:

Supervisors: Rebecca Matsco AI, Cwynar and Earl Shamp

Secretary/Treasurer: Mark Czarnecki

Solicitor: Garen Fedeles

Engineer: Dan Sell

Center Township Police Department: Aldo Legge

Citizens: Caroline Czarnecki and Lauren Patton

MEETINGS:

On August 17, 2023 Mr. Cwynar attended the Central Valley School Board meeting.

On August 21, 2023 Ms. Matsco, Mr. Cwynar and Mr. Shamp met BASF and LSSE regarding a new construction project at the BASF plant on Route 18.

On August 28, 2023 Ms. Matsco, Mr. Cwynar and Mr. Shamp met with DLC regarding EV charging stations.

On August 29, 2023 Ms. Matsco, Mr. Cwynar and Mr. Shamp met with BASF and CTWA regarding a construction project at the BASF plant on Route 18.

On September 6, 2023 Ms. Matsco, Mr. Shamp and Mr. Cwynar held a Work Session at the Municipal Hall.

On September 7, 2023 Ms. Matsco, Mr. Cwynar and Mr. Shamp met with PennDot regarding winter road maintenance on Raccoon Creek Rd.

On September 11, 2023 Ms. Matsco met with Davey Resource Group to discuss an invasive species control program for RBNP.

On September 11, 2023 Mr. Cwynar met with Central Valley Cross Country coach regarding using RBNP for training.

On September 13, 2023 Ms. Matsco, Mr. Shamp and Mr. Cwynar met with Shell regarding outstanding items.

READING OF THE MINUTES OF THE TOWNSHIP BUSINESS MEETING HELD ON AUGUST 9, 2023.

MOTION: AL CWYNAR

SECOND: EARL SHAMP

MOTION CARRIED



READING OF THE MINUTES OF THE WORK SESSION MEETING HELD ON SEPTEMBER 6, 2023.
MOTION: EARL SHAMP SECOND: AL CWYNAR MOTION CARRIED

CITIZENS:

NO COMMENTS

OLD BUSINESS:

MOTION TO APPROVE THE COMPLETED LANDSCAPING WORK DONE BY SHELL AS PART OF THEIR CONDITIONAL USE PERMIT AND CLOSE THAT PERMIT ITEM.

MOTION: AL CWYNAR SECOND: EARL SHAMP MOTION CARRIED

MOTION TO APPROVE PAYMENT APPLICATION NO. 7 FROM GREENLAND CONSTRUCTION FOR WORK AT ROCKY BEND NATURE PRESERVE IN THE AMOUNT OF \$21,092.38.

MOTION: EARL SHAMP SECOND: AL CWYNAR MOTION CARRIED

NEW BUSINESS:

MOTION TO ENGAGE SLEIGHTER DESIGN FOR STUDY AND SCOPE OF WORK TO DEVELOP AN ACTIVE TRANSPORTATION PLAN FOR THE ROUTE 18 CORRIDOR TO ROCK BEND NATURE PRESERVE NOT TO EXCEED \$12,000.

MOTION: AL CWYNAR SECOND: EARL SHAMP MOTION CARRIED

MOTION TO ENGAGE SLEIGHTER DESIGN FOR SCOPE OF WORK FOR ROCKY BEND NATURE PRESERVE CORE PARK DESIGN NOT TO EXCEED \$44,404.

MOTION: EARL SHAMP SECOND: AL CWYNAR MOTION CARRIED

MOTION TO APPROVE RESOLUTION 5-2023 TO ENTER INTO A WINTER MAINTENANCE SERVICE AGREEMENT WITH PENNDOT FOR RACCOON CREEK RD. PENNDOT AGREEMENT NO. 11A162.

MOTION: AL CWYNAR SECOND: EARL SHAMP MOTION CARRIED

MOTION TO APPROVE ADVERTISING OF THE 2024 BUDGET MEETING TO BE HELD ON OCTOBER 18, 2023.



MOTION: EARL SHAMP

SECOND: AL CWYNAR

MOTION CARRIED

SOLICITOR'S REPORT:

Mr. Fedeles recommended that the Supervisors meet after the Business Meeting in Executive Session to discuss a real estate transaction.

ENGINEER'S REPORT: No Written Report Submitted

PLANNING COMMISSION: No Written Report Submitted

FIRE DEPARTMENT:

The new brush truck is at Kush Kustoms getting fitted with required equipment and they hope to take delivery soon. The VFD will also have events listed in the newsletter this month.

RECREATION BOARD:

The Recreation Board will have events in the newsletter this month.

ROAD DEPARTMENT:

Mr. Shamp stated that the concrete prep work on the Salt Shed should be completed this week. Mr. Czarnecki informed the Board that he had received invoices from Greene Twp regarding the purchase of the new paver and new street sweeper. He also informed the Board that the 2 older sweepers had been listed on Muncibid. The Board then discussed the need for an assessment of the traffic light at the Stryopek entrance because of the projected increase traffic related to the Montgomery Dam Project. The Board requested that Mr. Sell prepare a letter requesting a Traffic Study be done by PennDot.

POLICE DEPARTMENT:

Center Township Police Department submitted Patrol Reports for August 2023.

REAL ESTATE TAX COLLECTOR:



Victoria Leininger submitted the September 2023 Real Estate Tax Report to the Supervisors

TREASURER'S REPORT:

Account	Balance	Total Bills per account
General Fund Account	\$1,532,735.49	Bills for this account totaled \$255,257.77
State Liquid Fuels Account	\$21,781.96	Bills in this account totaled \$549.18
Capital Equipment Account	\$52,963.95	No bills.
Escrow Money Account	\$47,668.78	No Bills
Public Safety Account	\$1,536,063.25	Bills for this account totaled \$30,833.34
DCNR Grant Fund Account	\$76,421.47	No bills
Recreation Board Account	\$111.72	No bills

Motion to accept the Treasurer's Report and pay the bills for the month of September 2023.
MOTION: AL CWYNAR SECOND: EARL SHAMP MOTION CARRIED

THERE BEING NO FURTHER DISCUSSION THE WORK SESSION ADJOURNED AT 6:25 P.M.
MOTION: EARL SHAMP SECOND: AL CWYNAR MOTION CARRIED

Respectfully Submitted,

Mark Czarnecki
Secretary/Treasurer