



## Business Meeting

November 8, 2023

The Potter Township Supervisors held their monthly Business Meeting on Wednesday November 8, 2023 at the Potter Township Municipal Building. Ms. Matsco called the meeting to order at 6:00 P.M.

In attendance were:

Supervisors: Rebecca Matsco AI, Cwynar and Earl Shamp

Secretary/Treasurer: Mark Czarnecki

Solicitor: Garen Fedeles

Engineer: Dan Sell

Center Township Police Department: Aldo Legge

Potter Twp VFD: Vicki Carlton

Citizens: Tom Ruff and Caroline Czarnecki

### **MEETINGS:**

On October 16, 2023 Ms. Matsco, Mr. Shamp and Mr. Cwynar held a virtual meeting with PennDOT, Styropek and the Army Corp of Engineers regarding the traffic at Montgomery Dam Rd. and Route 18 interchange.

On October 18, 2023 Ms. Matsco, Mr. Shamp and Mr. Cwynar met in Executive Session regarding a personnel matter.

On October 18, 2023 Ms. Matsco, Mr. Shamp and Mr. Cwynar held at Budget Workshop at the Municipal Hall.

On October 19, 2023 Mr. Cwynar attended the Central Valley School District meeting.

On October 20, 2023 Ms. Matsco, Mr. Shamp and Mr. Cwynar held a video meeting with Neva Stotler regarding ongoing litigation.

On November 1, Ms. Matsco and Mr. Shamp held a video meeting with Allegheny Construction and Sleighter Design regarding the Change House at RBNP.

On November 1, 2023 Ms. Matsco, Mr. Shamp and Mr. Cwynar held a Work Session at the Municipal Hall.

On November 8, 2023 Ms. Matsco, Mr. Shamp and Mr. Cwynar participated in a video meeting with Shell Polymers to receive an update on the plant.

READING OF THE MINUTES OF THE TOWNSHIP BUSINESS MEETING HELD ON OCTOBER 11, 2023.

**MOTION: AI Cwynar**

**SECOND: Earl Shamp**

**MOTION CARRIED**



READING OF THE MINUTES OF THE WORK SESSION MEETING HELD ON NOVEMBER 1, 2023.

**MOTION: Earl Shamp**

**SECOND: Al Cwynar**

**MOTION CARRIED**

**CITIZENS: No Comments**

**OLD BUSINESS:**

**Motion to pay Allegheny City Electric the amount of \$77,809.17 for work at Rocky Bend Nature Preserve Blending Barn.**

**Motion: Al Cwynar**

**Second: Earl Shamp**

**MOTION CARRIED**

Ms. Matsco stated this was related to the completion of the Blending Barn contract awarded last year.

Ms. Matsco also stated that the Township had begun submitting applications to DEP for the monies from the Shell ACT 57 and the closing on the property for the new playground on Pleasant Dr. is scheduled for next week.

**NEW BUSINESS:**

**Motion to approve the advertising the rescinding Ordinance No. 2016-142 the Joint Municipal Jurisdiction Agreement between Potter Township and Center Township at the December 13<sup>th</sup> Business meeting.**

**Motion: Earl Shamp**

**Second: Al Cwynar**

**MOTION CARRIED**

Ms. Matsco informed those in attendance that this is related to an agreement between Potter Twp and Center Twp in 2016 to jointly administer the area bordering both townships that wasn't clearly defined. She stated that the agreement did not work and led to litigation that was concluding.

**Motion to approve the advertising of the 2024 Budget for the General Fund in the amount of \$1,619,647.60.**

**Motion: Al Cwynar**

**Second: Earl Shamp**

**MOTION CARRIED**

Ms. Matsco thanked Mr. Ruff for his help in the budget meetings.



**Motion to approve the transfer of \$20,000 per month from the Township's Confluence Investment account to the General Fund Checking to fund the Township's share of the proposed water tower.**

**Motion: Earl Shamp**

**Second: Al Cwynar**

**MOTION CARRIED**

Mr. Fedeles will follow-up with Aliquippa Municipal Water Authority regarding the agreement for the proposed water tower.

**Motion to accept Independence Conservancy's bid for invasive plant control and spraying at RBNP for 2024 not to exceed \$15,000.**

**Motion: Al Cwynar**

**Second: Earl Shamp**

**MOTION CARRIED**

**SOLICITOR'S REPORT:**

Mr. Fedeles recommended that the Supervisors meet in Executive Session after the Business Meeting to discuss possible litigation related to today's meeting with Shell Polymer.

**ENGINEER'S REPORT:**

Mr. Sell said he felt that very little was accomplished with Styropek, PennDot and the Army Corp of Engineers. Mr. Shamp stated that his main concern remains the truck traffic coming off Montgomery Dam Rd and if they are not going to use the light for their trucks the Township should consider a traffic study to see if removal of the light was warranted. Ms. Matsco will follow-up with Stryopek regarding the possibility of removing the traffic light.

Mr. Shamp asked if Mr. Sell had seen anything from Shell Polymers regarding their lot consolidation. Mr. Sell said he had not received anything.

**PLANNING COMMISSION: No Written Report Submitted**

**FIRE DEPARTMENT:**

Ms. Carlton said that the bake sale had raised about \$700. They are meeting with the company building the new brush truck this week for final design items. The fire department will have a Toys for Tots drop off the weekend of November 18<sup>th</sup> and 19<sup>th</sup>. Santa will arrive in the



Township on December 9<sup>th</sup> around noon. The Santa tracker app will be available to track him thru the Township.

**RECREATION BOARD:**

The Golden 50's Dinner is being rescheduled for the winter and hopefully will be combined with a welcome event for the new residents on Cade Dr.

**ROAD DEPARTMENT:**

Mr. Czarnecki informed the Board that he had received information from Green Township that they wanted to sell the Cornelius trailer. He had not received information on what the reserve price on Municibid was going to be set at. Mr. Shamp stated that the trailer had been rebuilt in 2021 but was not being used for various reasons.

**Motion to approve the listing of the Cornelius trailer on Municibid at a reserve price to be determined.**

**Motion: Earl Shamp**

**Second: Al Cwynar**

**MOTION CARRIED**

**POLICE DEPARTMENT:**

Chief Legge stated that the Department had just hired 2 new Part Time officers.

**REAL ESTATE TAX COLLECTOR:**

Victoria Leininger submitted the October 2023 Real Estate Tax Report to the Supervisors

**TREASURER'S REPORT:**

<b>Account</b>	<b>Balance</b>	<b>Total Bills per account</b>
<b>General Fund Account</b>	<b>\$1,224,557.45</b>	<b>Bills for this account totaled \$90,998.62</b>
<b>State Liquid Fuels Account</b>	<b>\$16,349.35</b>	<b>Bill for this account totaled \$4,646.97</b>
<b>Capital Equipment Account</b>	<b>\$29,707.08</b>	<b>Bill for this account totaled \$22,666.66</b>
<b>Escrow Money Account</b>	<b>\$47,668.78</b>	<b>No Bills</b>
<b>Public Safety Account</b>	<b>\$1,512,899.10</b>	<b>No Bills</b>
<b>DCNR Grant Fund Account</b>	<b>\$76,677.11</b>	<b>No bills</b>
<b>Recreation Board Account</b>	<b>\$111.72</b>	<b>No bills</b>



**Motion to accept the Treasurer's Report and pay the bills for the month of October 2023.**

**MOTION: Al Cwynar**

**SECOND: Earl Shamp**

**MOTION CARRIED**

**THERE BEING NO FURTHER DISCUSSION THE WORK SESSION ADJOURNED AT 6:32 P.M.**

**MOTION: Earl Shamp**

**SECOND: Al Cwynar**

**MOTION CARRIED**

Respectfully Submitted,

Mark Czarnecki  
Secretary/Treasurer