



Business Meeting

October 11, 2023

The Potter Township Supervisors held their monthly Business Meeting on Wednesday October 11, 2023 at the Potter Township Municipal Building. Ms. Matsco called the meeting to order at 6:00 P.M.

In attendance were:

Supervisors: Rebecca Matsco AI, Cwynar and Earl Shamp

Secretary/Treasurer: Mark Czarnecki

Solicitor: Garen Fedeles

Engineer: Dan Sell

Center Township Police Department: Aldo Legge

Citizens: Tom Ruff, Ron Lyle and Lauren Patton

MEETINGS:

Sept 17-19, 2023, Ms. Matsco attended the PA Greenways & Trails Conference in Scranton PA.

Sept 20, 2023, Mr. Cwynar and Mr. Shamp attended a virtual Rocky Bend update meeting with SGA.

Sept 26, 2023, Mr. Cwynar and Ms. Matsco attended a Change House Budget & Design meeting with Allegheny Construction and Sleighter Design.

Sept 28, 2023, Ms. Matsco attended the Delegate Meeting of the Beaver Co Regional Council of Governments.

Oct 2, 2023, Mr. Cwynar and Ms. Matsco attended a trail plan scoping meeting with Sleighter Design and French Engineering.

On October 4, 2023 Ms. Matsco, Mr. Shamp and Mr. Cwynar held a Work Session at the Municipal Hall.

READING OF THE MINUTES OF THE TOWNSHIP BUSINESS MEETING HELD ON SEPTEMBER 13, 2023.

MOTION: AL CWYNAR

SECOND: EARL SHAMP

MOTION CARRIED

READING OF THE MINUTES OF THE WORK SESSION MEETING HELD ON OCTOBER 4, 2023.

MOTION: EARL SHAMP

SECOND: AL CWYNAR

MOTION CARRIED



CITIZENS:

Mr. Lyle thanked the Township VFD EMTs for their quick response getting to his house so quickly during 2 recent health emergencies. He also raised concerns about some neighbor's plants growing into the road ways and impairing drivers' line of site. The Supervisors said they would look into the matter. Ms. Matsco also mentioned a child playing sign that had been hit in the neighborhood that was being placed in the road way. Mr. Cwynar will talk to the neighbor who owned the sign about its placement.

OLD BUSINESS:

MOTION TO APPROVE RESOLUTION 6-2023 TO ENTER INTO A WINTER MAINTENANCE SERVICE AGREEMENT WITH PENNDOT FOR RACCOON CREEK RD. PENNDOT AGREEMENT NO. 11A162.

MOTION: AL CWYNAR

SECOND: EARL SHAMP

MOTION CARRIED

Ms. Matsco informed everyone that this was being done because of residents on Raccoon Creek Rd. had complained about the slow response during winter storms. PennDOT still would do regular maintenance on the road.

Ms. Matsco stated that Allegheny Construction was ready to start the emergency repairs to the Change House at RBNP and was just waiting on supplies.

Mr. Czarnecki stated that after speaking with other Municipalities regarding ways they limit operation cost of their Splash Pads was to limit the days it is open to 1 or 2 weekdays and weekends. He stated that the cost of a water recirculation system chemical permits and training make it cost prohibitive.

NEW BUSINESS:

MOTION TO APPROVE THE PURCHASE OF THE TOWNSHIP INSURANCE COVERAGE FROM ANDERSON INSURANCE GROUP IN THE AMOUNT OF \$25,547.

MOTION: EARL SHAMP

SECOND: AL CWYNAR

MOTION CARRIED



MOTION TO APPROVE THE PURCHASE OF 327 PLEASANT DR FOR THE AGREED AMOUNT OF \$110,000.

MOTION: AL CWYNAR

SECOND: EARL SHAMP

MOTION CARRIED

Ms. Matsco stated this was the beginning of the projects being done as part of the ACT 57 funds. The Supervisors and Chief Legge will look into what playground signage would be allowed by PennDOT around the new playground to protect the children.

Ms. Matsco stated that the township had received a request from Family Matters Food Bank for 3 surplus picnic tables that the Township had received from Shell. The Township will coordinate delivering them with the food bank.

SOLICITOR'S REPORT:

Mr. Fedeles also stated that after the closing on 327 Pleasant Dr. the property would have to be registered with the county as tax exempt. Mr. Czarnecki will coordinate with Atty Kings office regarding the closing.

ENGINEER'S REPORT:

Mr. Sell said he had spoken with PennDOT regarding setting up a video call regarding the traffic signal at the Styropek entrance, Montgomery Dam Rd and Route 18. He will also see about including the Army Corp of Engineers and Styropek regarding the traffic signal. Mr. Shamp said that Styropek was using Montgomery Dam Rd for all their truck deliveries and bypassing the traffic light.

PLANNING COMMISSION: No Written Report Submitted

FIRE DEPARTMENT:

The Fire Department will be holding their Open House this weekend.



RECREATION BOARD:

The Golden 50's Dinner will be held on November 11.

ROAD DEPARTMENT:

Mr. Shamp stated that the Salt Shed had been completed this week. Mr. Czarnecki stated that the auctions for the 2 street sweepers were closed with one sweeper selling for \$2,500 and the other failed to sell and was going to be scrapped.

POLICE DEPARTMENT:

Chief Legge said the department was still working on Reunification Planning for any events at the schools in the district and was working with the VFD. He also stated they have hired new officers to patrol the Central Valley School District school buildings as well as the VoTech school. He also said that there are preliminary discussions with neighboring township to extend the Departments patrol area. This would not affect patrols in Potter Twp and would possibly add officers to the area.

REAL ESTATE TAX COLLECTOR:

Victoria Leininger submitted the September 2023 Real Estate Tax Report to the Supervisors

TREASURER'S REPORT:

Account	Balance	Total Bills per account
General Fund Account	\$1,438,638.36	Bills for this account totaled \$161,568.10
State Liquid Fuels Account	\$17,248.71	Bill for this account totaled \$396.92
Capital Equipment Account	\$53,051.01	No bills.
Escrow Money Account	\$47,668'78	No Bills
Public Safety Account	\$1,524,431.60	Bills for this account totaled \$15,416.67
DCNR Grant Fund Account	\$76,547.09	No bills
Recreation Board Account	\$111.72	No bills



Motion to accept the Treasurer's Report and pay the bills for the month of October 2023.

MOTION: EARL SHAMP

SECOND: AL CWYNAR

MOTION CARRIED

THERE BEING NO FURTHER DISCUSSION THE WORK SESSION ADJOURNED AT 6:37 P.M.

MOTION: AL CWYNAR

SECOND: EARL SHAMP

MOTION CARRIED

Respectfully Submitted,

Mark Czarnecki
Secretary/Treasurer