



Organization Meeting

January 2, 2024

Call to Order:

Flag Salute:

To appoint REBECCA MATSCO as the Chairman of the Board of Supervisors for the year 2024.

MOTION: SECOND:

To appoint AL CWYNAR as the Vice-Chairman of the Board of Supervisors for the year 2024.

MOTION: SECOND:

To appoint MARK CZARNECKI as the Secretary/Treasurer for the year 2024, at a rate of \$25.00 per hour and to be bonded at \$4,500,000.00.

MOTION: SECOND:

To reappoint Garen Fedeles, Esq. as the Township Solicitor for the year 2024 at costs of \$600.00 monthly retainer for attendance at regular meetings and routine calls/emails and \$125.00 per hour for legal services performed by the law firm of Santicola, Steele & Fedeles.

MOTION: SECOND:

To reappoint WIDMER ENGINEERING, INC. as the Township Engineer at the costs as listed on the 2024 Fee Guide, for the year 2024.

MOTION: SECOND:

To retain WESBANCO as the depository of the Township funds for the year 2024.

MOTION: SECOND:

Monthly meetings have been set for the 2nd and 4th Wednesday of each month and work sessions are to be held on the 1st, 3rd and 5th Wednesday of each month as required. All meetings will be held in the Municipal Building, 206 Mowry Road, Monaca, PA. All regular meetings and work sessions are scheduled for 6:00pm. The next regular meeting is scheduled for February 14, 2024.

MOTION: SECOND:

ROAD DEPARTMENT

To appoint TOM RUFF as Chairperson of the Road Department for the year 2024.

MOTION: SECOND:

To appoint REBECCA MATSCO as Vice-Chairperson of the Road Department for the year 2024.

MOTION: SECOND:

To retain JUSTIN CWYNAR the Road Foreman for the year 2024. All wages to be set at the hourly rates and benefits specified in the Union contract.

MOTION: SECOND:

To hire as part-time road workers for the year 2024, Mark Summerville and Nathan Marksteiner at the rate of \$11.90 per hour.

MOTION: SECOND:

To approve Supervisors as Road Master for the year 2024, at a rate of \$11.90 per hour subject to approval by the Township Auditors.

MOTION: SECOND:

POLICE DEPARTMENT

To appoint REBECCA MATSCO as Chairperson of the Police Department for the year 2024.

MOTION: SECOND:

To appoint AL CWYNAR as the Vice-Chairperson of the Police Department for the year 2024.

MOTION: SECOND:

To retain the Beaver County Humane Society as the Animal Control Agency for 2024 with no rate increase.

MOTION: SECOND:

FIRE DEPARTMENT

To appoint AL CWYNAR as the Chairperson of the Fire Department for the year 2024.

MOTION: SECOND:

To appoint TOM RUFF as the Vice-Chairperson of the Fire Department for the year 2024.

MOTION: SECOND:

SCHOOL DISTRICT

To appoint AL CWYNAR as the liaison for the Central Valley School District for the year 2024.

MOTION: SECOND:

MUNICIPAL SERVICES

To appoint JUSTIN CWYNAR as the Zoning Officer for the year 2024 at the rate of \$200 per month.

MOTION: SECOND:

To appoint MARK CZARNECKI as the Right-to-Know Officer for the year 2024.

MOTION: SECOND:

To reappoint MDIA as the Township Building Inspector for the year 2024.

MOTION: SECOND:

To appoint TOM RUFF as the Building Inspection Liaison between the Building Inspector and the Township for the year 2024.

MOTION: SECOND:

To appoint REBECCA MATSCO as the RECAP Representative for the year 2024.

MOTION: SECOND:

To appoint JEFFREY WINKLE as the Sewage Enforcement Officer at the rates listed on the 2024 Fee Guide, for the year 2024.

MOTION: SECOND:

To retain BERKHEIMER TAX ADMINISTRATORS as the Local Services Tax Collector for the year of 2024.

MOTION: SECOND:

To appoint J. MARTIN & ASSOCIATES in 2024 to audit the Township for the accounting year of 2021.

MOTION: SECOND:

To appoint MARK CZARNECKI as the Township Mercantile Tax Collector for the year 2024.

MOTION: SECOND:

THE FOLLOWING APPOINTMENTS FOR THE YEAR 2024 ARE SUBJECT TO THE ACCEPTANCE OF THE APPOINTEE.

To appoint MARK CZARNECKI to the Zoning Hearing Board for a term of 3 years, term to expire December 2027.

MOTION: SECOND:

To appoint LENNY MILLER to the Planning Commission Board for a term of 4 years, term to expire December 2027.

MOTION: SECOND:

To appoint TOM RUFF to the Planning Commission Board for a term of 4 years, term to expire December 2027.

MOTION: SECOND:

To appoint ED KOLIS as Alternate to the Planning Commission Board for a term of 4 years, term to expire December 2027.

MOTION: SECOND:

To appoint CHRISTIE FLOYD-GABLE to the Potter Township Industrial & Commercial Development Authority for a term of 5 years, term to expire December 2028.

MOTION: SECOND:

To appoint LAUREN PATTON as Township Auditor for a term of 2 years expire December 2025.

MOTION: SECOND:

To appoint SARA BETH MILLER as Township Auditor for a term of 2 years expire December 2025.

MOTION: SECOND:

To appoint REBECCA MATSCO as the voting delegate to the PSATS State Convention in 2024.

MOTION: SECOND:

To appoint REBECCA MATSCO as the Board's Representative to the Beaver County Regional Council of Governments for the year 2024 and TOM RUFF as the Alternate Representative to the BCRCOG.

MOTION: SECOND:

To authorize the Supervisors and Secretary to attend the County Convention with wages and travel expenses paid for the year 2024. (Supervisors wage for Supervisors.)

MOTION: SECOND:

To authorize the SECRETARY/TREASURER to attend the Annual PSATS Conference with wages and travel expenses paid for the year 2024.

MOTION: SECOND:

To authorize employees to attend training classes as offered throughout the year, with wages and expenses paid, subject to approval of immediate supervisor for the year 2024.

MOTION: SECOND:

To authorize the mileage reimbursement rate to be determined by the IRS for 2024.

MOTION: SECOND:

To authorize the Potter Township Volunteer Fire Department to participate in fundraising events for the year 2024.

MOTION: SECOND:

To authorize the Treasurer to pay bills between meetings from vendors that offer a discount if paid within a certain period or for bills that fall due before a regular scheduled meeting. At each meeting, the list of checks written under this provision will be included with the listing that is approved that evening.

MOTION: SECOND:

To authorize the Beaver County Regional Council of Governments to do the advertising and bidding of our commodities.

MOTION: SECOND:

MEETING ADJOURNED:

MOTION: SECOND: