



**Business Meeting Agenda**

**MAY 8, 2024**

Call to Order:  
Salute to Flag:

**MEETINGS:**

On April 24, 2024 Ms. Matsco, Mr. Ruff and Mr. Cwynar met with Stephen Paxton Architect regarding projects related to the Act 57 funds.  
On April 29, 2024 Ms. Matsco, Mr. Cwynar and Mr. Ruff met with Allegheny Construction regarding renovations to the Change House at RBNP.  
On May 1, 2024 Ms. Matsco, Mr. Cwynar and Mr. Ruff held a Work Session.

**READING OF THE MINUTES OF THE TOWNSHIP BUSINESS MEETING HELD ON APRIL 10, 2024.**

**MOTION:                                 **SECOND:****

**READING OF THE MINUTES OF THE WORK SESSION MEETING HELD ON MAY 1, 2024.**

**MOTION:                                 **SECOND:****

**CITIZENS:**

*For any individuals wishing to make public comment tonight, please state your name and identify whether you are a taxpayer of Potter Township.*

*Please limit individual comments to five (5) minutes and direct all comments to the Chairperson. Public comment is not for debate or answering questions, rather it is for "comment on matters of concern, official action or deliberation...prior to taking official action" (PA Sunshine Act, Section 710.1).*

**OLD BUSINESS:**

**MOTION TO APPOINT ATTORNEY NATHAN MORGAN AT SOLICITOR FOR THE POTTER TOWNSHIP ZONING HEARING BOARD.**

**MOTION:                                 **SECOND:****

**MOTION TO APPROVE THE INDEMNIFICATION AGREEMENT WITH CENTER TOWNSHIP REGARDING THE SUBDIVISION AND STORMWATER DETENTION FACILITIES IN THE SUBDIVISION KNOW AS “THE BLUFFS AT GLADE PATH”.**

**MOTION: SECOND:**

**NEW BUSINESS:**

**MOTION TO PURCHASE A LANDMASTER 2024 AMP CREW 4X4 FROM HILLTOP LAWN AND GARDEN INC FOR RBNP AS PART OF THE SHELL ACT 57 FUNDS FOR THE AMOUNT OF \$23,240.05.**

**MOTION: SECOND:**

**SOLICITOR’S REPORT: No Written Report Submitted**

**ENGINEER’S REPORT: No Written Report Submitted**

**PLANNING COMMISSION: No Written Report Submitted**

**FIRE DEPARTMENT: No Written Report Submitted**

**RECREATION BOARD:**

Spring Bingo was held on May 3<sup>rd</sup> at the Municipal Hall.

**ROAD DEPARTMENT: No Written Report Submitted**

**POLICE DEPARTMENT:**

Chief Legge presented at written report of monthly activity to the Supervisors at the May 1<sup>st</sup> Work Session.

**REAL ESTATE TAX COLLECTOR:**

Victoria Leininger submitted the April 2024 Real Estate Tax Report to the Supervisors.

**TREASURER'S REPORT:**

<b>Account</b>	<b>Balance</b>	<b>Total Bills per account</b>
<b>General Fund Account</b>	<b>\$3,285,017.40</b>	<b>Bills for this account totaled \$48,109.43</b>
<b>State Liquid Fuels Account</b>	<b>\$29,412.53</b>	<b>Bills in this account totaled \$771.56</b>
<b>Capital Equipment Account</b>	<b>\$30,004.57</b>	<b>No bills.</b>
<b>Escrow Money Account</b>	<b>\$47,662.78</b>	<b>No Bills.</b>
<b>Public Safety Account</b>	<b>\$1,389,756.29</b>	<b>Bills for this account totaled \$32,500.00</b>
<b>Raymond James Investment Account</b>	<b>\$15,422,508.32</b>	<b>Bills for this account totaled \$20,000.00</b>
<b>Recreation Board Account</b>	<b>\$81.55</b>	<b>Bills for this account totaled \$619.69</b>

**Motion to accept the Treasurer's Report and pay the bills for the month of May 2024.**

**MOTION:                      SECOND:**

**ANNOUNCEMENTS:**

- The Planning Commission will not meet in May unless needed.
- The Municipal Office will close early on May 15<sup>th</sup> at 1:00.
- The Municipal Office will be closed on May 24<sup>th</sup> and 27<sup>th</sup> for the Memorial Day Holiday.
- The Supervisors will hold their next Work Session on Wednesday, June 5<sup>th</sup> at 6:00 PM at the Municipal Building.
- The Supervisors will hold the next Township Business Meeting Wednesday, June 12<sup>th</sup> at 6:00 PM at the Municipal Hall.

**MEETING ADJOURNED:**

**MOTION:                      SECOND:**