



Business Meeting Agenda

JULY 10, 2024

Call to Order:  
Salute to Flag:

**MEETINGS:**

On June 19, 2024 Ms. Matsco, Mr. Ruff and Mr Cwynar Met with Representatives from Metal Buildings Direct Regarding the Roofing Project Related to The Shell ACT 57 Funds.  
On June 19, 2024 Ms. Matsco, MR. Cwynar Met with Representatives of Recreation Resources Regarding the Municipal Park Improvements Project Related to the Shell ACT 57 Funds.  
On June 22, 2024 Ms. Matsco, Mr. Ruff and Mr. Cwynar hosted a cookout at Rocky Bend Nature Preserve.  
On June 24, 2024 Ms. Matsco and Mr. Cwynar Met with Mr. Fedeles Regarding the Shell ACT 57 Funds.  
On June 25, 2024 Ms. Matsco, Mr. Ruff and Mr. Cwynar Met with Mr. Fedeles and Representatives of PA DEP Regarding Shell ACT 57 Funds.  
On June 25, 2024 Ms. Matsco, Mr. Cwynar and Mr. Ruff met with Widmer Engineering regarding a survey of the Municipal Park.  
On July 3, 2024 Ms. Matsco and Mr. Cwynar Held a Work Session at The Municipal Building.

READING OF THE MINUTES OF THE TOWNSHIP BUSINESS MEETING HELD ON JUNE 12, 2024.

**MOTION:**   **SECOND:**

READING OF THE MINUTES OF THE WORK SESSION MEETING HELD ON JULY 3, 2024.

**MOTION:**   **SECOND:**

**CITIZENS:**

*For any individuals wishing to make public comment tonight, please state your name and identify whether you are a taxpayer of Potter Township.*

*Please limit individual comments to five (5) minutes and direct all comments to the Chairperson. Public comment is not for debate or answering questions, rather it is for "comment on matters of concern, official action or deliberation...prior to taking official action" (PA Sunshine Act, Section 710.1).*

**OLD BUSINESS:**

**NEW BUSINESS:**

**MOTION TO APPROVE THE CONTRACT WITH MIDLAND ASPHALT MATERIALS INC FOR THE PURCHASE OF 12,500 GALLONS CRS-2 E-3 EMULSION LIQUID ASPHALT AT \$2.37 PER GALLON.**

**MOTION: SECOND:**

**MOTION TO APPROVE THE CONTRACT WITH LINDY PAVING INC FOR THE PURCHASE OF 100 TONS OF SUPERPAVE WEARING 0 TO 0.3 MIL – DEL AT \$94.30 PER TON.**

**MOTION: SECOND:**

**MOTION TO APPROVE THE CONTRACT WITH REED OIL COMPANY FOR THE PURCHASE OF 3,000 GALLONS OF GASOLINE AND DIESEL FUEL AT \$2.9001 PER GALLON.**

**MOTION: SECOND:**

**MOTION TO APPROVE THE CONTRACT WITH REED OIL COMPANY FOR THE PURCHASE OF 2,000 GALLONS OF FG 103 UNLEADED 87 OCTONE GASOLINE AT \$2.6846 PER GALLON.**

**MOTION: SECOND:**

**MOTION TO CONTRACT WITH MARIANI AND RICHARDS INC FOR REPOINTING THE STONE WORK ON THE CHANGE HOUSE AT ROCKY BEND NATURE PRESERVE IN THE AMOUNT OF \$7,970.00.**

**MOTION: SECOND:**

**MOTION TO APPROVE THE CONTRACT WITH AMERICAN ROCK SALT CO. FOR THE PURCHASE OF 100 TONS OF ROCK SALT AT \$96.24 PER TON.**

**MOTION: SECOND:**

**MOTION TO APPROVE THE CONTRACT WITH A.R. OLIASTRO INC. FOR THE PURCHASE OF 350 TONS OF #8/1B STONE AT \$30.95 PER TON.**

**MOTION: SECOND:**

**MOTION TO APPROVE THE CONTRACT WITH A.R. OLIASTRO INC. FOR THE PURCHASE OF 150 TONS OF #57/2B STONE AT \$30.00 PER TON.**

**MOTION: SECOND:**

**MOTION TO APPROVE THE CONTRACT WITH A.R. OLIASTRO INC. FOR THE PURCHASE OF 150 TONS OF #2A STONE AT \$24.80 PER TON.**

**MOTION: SECOND:**

**MOTION TO CONTRACT WITH EADS FOR CONSTRUCTION OF PLAYGROUND AT 327 PLEASANT DR. IN THE AMOUNT OF**

**MOTION: SECOND:**

**MOTION TO CONTRACT WITH DUSHAC PLUMBING FOR THE PURCHASE AND INSTALLATION OF A NEW WATER FOUNTAIN FOR THE MUNICIPAL HALL IN THE AMOUNT NOT TO EXCEED \$4,500.**

**MOTION: SECOND:**

**MOTION TO APPROVE A CONTRACT WITH PLAY & PARK STRUCTURES FOR PURCHASE AND INSTALLATION OF PLAYGROUND EQUIPMENT FOR THE NEW MUNICIPAL PLAYGROUND AT 327 PLEASANT DR FOR THE AMOUNT OF \$125,528.07.**

**MOTION: SECOND:**

**SOLICITOR'S REPORT: No Written Report Submitted**

**ENGINEER'S REPORT: No Written Report Submitted**

**PLANNING COMMISSION: No Written Report Submitted**

**FIRE DEPARTMENT: No Written Report Submitted**

**RECREATION BOARD: No Written Report Submitted**

**ROAD DEPARTMENT: No Written Report Submitted**

**POLICE DEPARTMENT:**

Chief Legge submitted a written report to the Supervisors.

**REAL ESTATE TAX COLLECTOR:**

Victoria Leininger submitted the June 2024 Real Estate Tax Report to the Supervisors.

**TREASURER'S REPORT:**

<b>Account</b>	<b>Balance</b>	<b>Total Bills per account</b>
<b>General Fund Account</b>	<b>\$3,246,083.06</b>	<b>Bills for this account totaled \$56,910.19</b>
<b>State Liquid Fuels Account</b>	<b>\$28,936.24</b>	<b>Bills in this account totaled \$397.98</b>
<b>Capital Equipment Account</b>	<b>\$30,104.67</b>	<b>No bills.</b>
<b>Escrow Money Account</b>	<b>\$47,662.78</b>	<b>No Bills.</b>
<b>Public Safety Account</b>	<b>\$1,396,944.53</b>	<b>Bills for this account totaled \$16,250.00</b>
<b>Raymond James Investment Account</b>	<b>\$15,656,214.39</b>	<b>No Bills.</b>
<b>Recreation Board Account</b>	<b>\$71.55</b>	<b>No Bills.</b>

**Motion to accept the Treasurer's Report and pay the bills for the month of July 2024.**

**MOTION:                      SECOND:**

**ANNOUNCEMENTS:**

- The Planning Commission will not meet in July unless needed.
- The Municipal Office will be closed on July 26<sup>th</sup>.
- Township Community Day will be held on August 3<sup>rd</sup> at the Municipal Park, fireworks will be provided by Pyrotecnico.
- The Supervisors will hold their next Work Session on Wednesday, August 7th at 6:00 PM at the Municipal Building.
- The Supervisors will hold the next Township Business Meeting Wednesday, August 14th at 6:00 PM at the Municipal Hall.
- The Municipal Office will be closed the week of August 19<sup>th</sup> thru the 23<sup>rd</sup> for vacation.
- The Municipal Office will be closed on September 2<sup>nd</sup> for the Labor Day Holiday.

**MEETING ADJOURNED:**

**MOTION:                      SECOND:**