



Work Session Minutes

March 6, 2024

The Potter Township Supervisors held their monthly Work Session on Wednesday March 6, 2024 at the Potter Township Municipal Building. Ms. Matsco called the meeting to order at 6:00 P.M.

In attendance were:

Supervisors: Rebecca Matsco, Tom Ruff and Al Cwynar

Secretary/Treasurer: Mark Czarnecki

Center Twp Police: Aldo Legge

Confluence: Zac Saunders

Medic Rescue: Steve Bailey and Bill Pasquale

Citizens: Lauren Patton, Earl Shamp, Vicky Carlton and Mark Summerville

DISCUSSION ITEMS:

Mr. Saunders reviewed the portfolio holdings and projected returns. He also reviewed the financial plan including expected allocations for the planned water tower, park improvements. He explained the portfolio allocation and projected economic conditions as they relate to the township's future needs. Mr. Czarnecki will review the funds at WesBanco to determine if any additional funds can be added to the portfolio. Ms. Carlton stated that the fire department will be looking at purchasing a new truck for the department in the next 4 to 5 years and construction will take about 5 years before it can be delivered. The Supervisors will review the townships capital equipment needs for review with Mr. Saunders at the September meeting.

Ms. Carlton stated that the new brush truck is almost ready for pickup. She inquired if the fire department could keep the old brush truck and convert it to a utility truck for other uses. The Supervisors will look into the cost and follow up.

Chief Legge said the CTPD had hired a new officer. The department is now sending the monthly reports via email to the Supervisors. Ms. Matsco discussed the recent meeting with Jacobs and PennDot regarding the traffic situation on Route 18 at the merge point by BASF. Chief Legge state he agreed that the merge point is a problem and changes needed to be made.

Mr. Bailey and Mr. Pasquale of Medic Rescue reviewed their proposal for providing ambulance service memberships to the township. They reviewed the history of the company its current operations and plans for the future including new ambulances. They discussed how Medic Rescue works with insurance companies and individuals without insurance. The stated that memberships for each household in the township would be \$45 and what is included with each membership.

A Motion will be put on next weeks Business Meeting Agenda to approve the listing of the GHRIP S-3013 1984 Rex Roller and S-3155 1974 Bros Pneumatic Tire Roller for sale.

A Motion will be put on next weeks Business Meeting Agenda to hire Pyrotecnico to provide Fireworks for the August 3rd Community picnic at a cost of \$8,650.

Mr. Czarnecki will follow up with the Township Solicitor for any updates on the Indemnification Agreement with Center Township.

The Supervisors will wait for information from Clark Construction regarding the new roofs before taking action on the new air purifiers for the Municipal Building. Mr. Ruff will follow up with the Road Dept regarding the new HVAC system for their offices. Ms. Matsco said she spoke with a vendor regarding the electric golf cart for RBNP and will need to do further research before ordering.

Mr. Shamp asked if the Supervisors had any update on the lighting study for the Shell Plant. Ms. Matsco said the Supervisors had recently met with Shell and they presented several options they are working on but nothing has been finalized yet.

Mr. Ruff inquired about getting Littering Sign for Pleasant Dr. He will follow up with the Road Dept. since it is a PennDot maintained road. He also stated that he was going to clean up the tires at the new Pleasant Dr. playground and take them to the Independence Conservancy's Tire Drive. The Township will pay the disposal fee.

Mr. Cwynar asked if anyone had received a DEP permit for the work done recently on Route 18 by BASF since that might have been wetlands. Mr. Czarnecki stated he had not received any permit request.

THERE BEING NO FURTHER DISCUSSION THE WORK SESSION ADJOURNED AT 8:15 P.M.

MOTION: Tom Ruff

Second: Al Cwynar

MOTION CARRIED

Respectfully Submitted,

**Mark Czarnecki
Secretary/Treasurer**